

Legal costs – Heesom Legal and Brenda Tronson

Sarah Heesom Invoices	Activity Date Period	Total Invoice Amount (ex. GST)	GST	Total Invoice Amount (incl. GST)
16037	to 31/03/2016	\$208.00	\$20.80	\$228.80
15133	to 30/09/2015	\$5,070.00	\$507.00	\$5,577.00
15154	to 31/10/2015	\$1,144.00	\$114.40	\$1,258.40
15168	to 30/11/2015	\$1,612.00	\$161.20	\$1,773.20
16048	to 30/04/2016	\$1,482.00	\$148.20	\$1,630.20
16097	to 31/08/2016	\$1,404.00	\$140.40	\$1,544.40
Brenda Tronson Invoices				
00000484	09/7/2015 - 17/09/2015	\$7,975.00	\$797.50	\$8,772.50
00000498	12/10/2015 - 13/11/2015	\$4,475.09	\$447.51	\$4,922.60
Totals		\$23,370.09	\$2,337.01	\$25,707.10

Date Received

12 MAY 2016

Office of General Counsel

LEX # 15430

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9938 6222 F: 02 9938 6522 M: 0423 029 550 sarah.heesom@optusnet.com.au

ABN: 26 259 589 244

Tuesday, 3 May 2016

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 16048

Re: Lonsdale, Tom - NCAT Review Application

Description	Charge
To my costs for work done on the above matter to 30/04/2016	\$1,482.00
TOTAL (incl GST)	\$1,630.20

GST Included \$148.20
Balance now Due and Payable \$1,630.20

Payment Options

Electronic Funds Transfer
Please transfer funds to this account:

Account name:
Bank:
BSB:
Account number:
Branch:

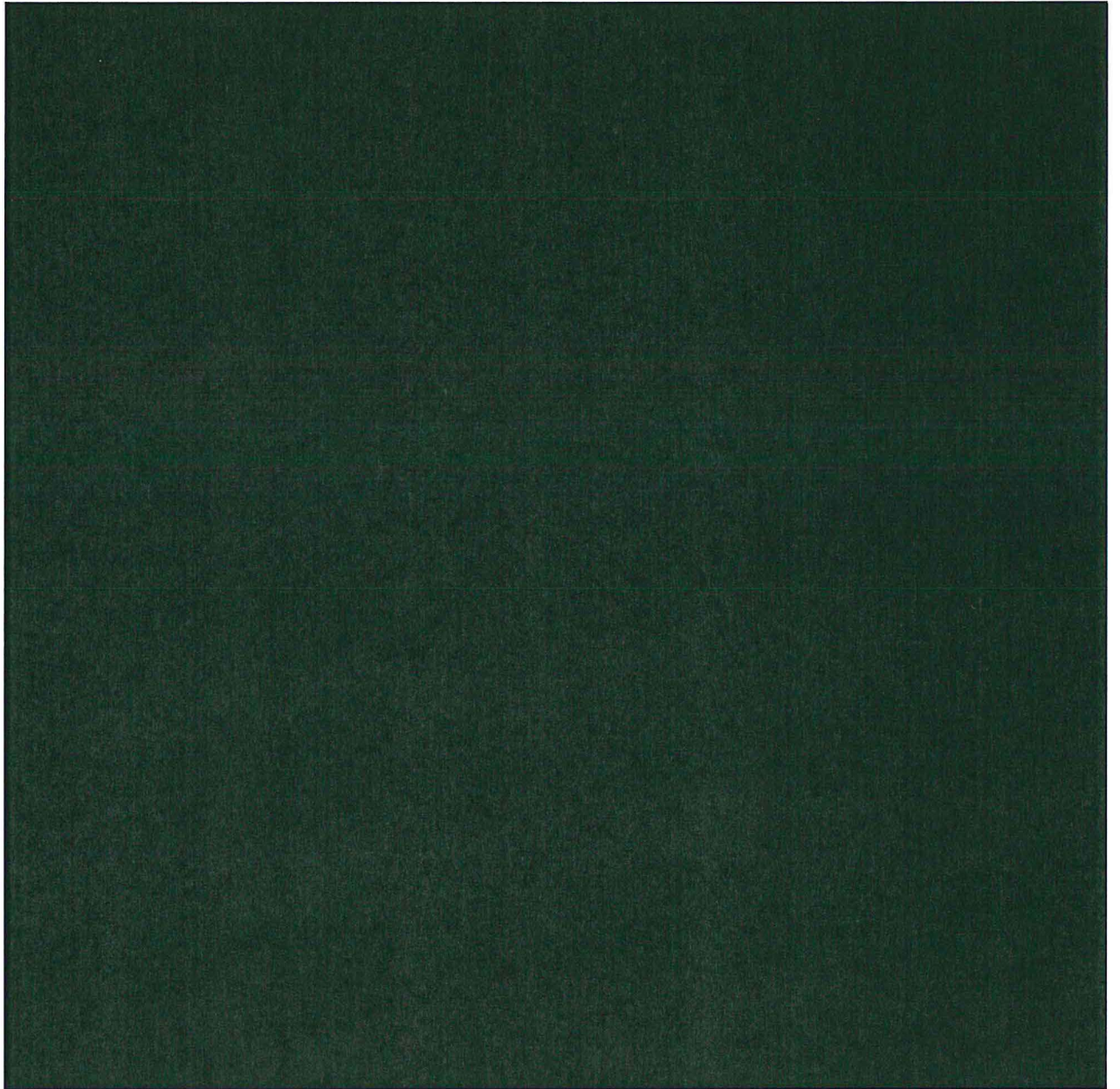


Payment by cheque
Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

Fees

Date Description Duration Cost



[2]

Heesom Legal

LE: 15430

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9938 6222 F: 02 9938 6522 M: 0473 029 650 sarah.heesom@optus.net.com.au

ABN: 26 259 589 244

Friday, 8 April 2016

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 16037

Re: Lonsdale, Tom - NCAT Review Application

Description	Charge
To my costs for work done on the above matter to 31/03/2016	\$208.00
TOTAL (incl GST)	\$228.80

GST Included \$20.80
Balance now Due and Payable **\$228.80**

Payment Options

Electronic Funds Transfer
Please transfer funds to this account:

Account name:
Bank:
BSB:
Account number:
Branch:



Payment by cheque
Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

Fees

Date	Description	Duration	Cost

Date Received

04 DEC 2015

Office of General Counsel

Accrued \$171

3

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9938 6222 F: 02 9938 6522 M: 0423 029 650 sarah.heesom@optusnet.com.au

ABN: 26 259 589 244

Wednesday, 2 December 2015

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 15168

Re: Lonsdale, Tom - NCAT Review Application

Description	Charge
To my costs for work done on the above matter to 30/11/2015	\$1,612.00
TOTAL (incl GST)	\$1,773.20

GST Included \$161.20
Balance now Due and Payable \$1,773.20

Payment Options

Electronic Funds Transfer

Please transfer funds to this account:

Account name:
Bank:
BSB:
Account number:
Branch:



Payment by cheque

Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

[4]

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9938 6222 F: 02 9938 6522 M: 0423 029 650 sarah.heesom@optusnet.com.au

ABN: 26 259 589 244

4 November 2015

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 15154

Re: Lonsdale, Tom - NCAT Review Application

Description	Charge
To my costs for work done on the above matter to 31/10/2015	\$1,144.00
TOTAL (incl GST)	\$1,258.40

GST Included \$114.40
Balance now Due and Payable **\$1,258.40**

Payment Options

Electronic Funds Transfer

Please transfer funds to this account:

Account name:
Bank:
BSB:
Account number:
Branch:



Payment by cheque

Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

[5]

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9938 6222 F: 02 9938 6522 M: 0423 029 650 sarah.heesom@optusnet.com.au

ABN: 26 259 589 244

7 October 2015

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 15133

Re: Lonsdale, Tom - NCAT Review Application

Description	Charge
To my costs for work done on the above matter to 30/09/2015	\$5,070.00
TOTAL (incl GST)	\$5,577.00

GST Included \$507.00
Balance now Due and Payable **\$5,577.00**

Payment Options

Electronic Funds Transfer
Please transfer funds to this account:

Account name:
Bank:
BSB:
Account number:
Branch:



Payment by cheque
Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

[6]

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9938 6222 F: 02 9938 6522 M: 0423 029 650 sarah.heesom@optusnet.com.au

ABN: 26 259 589 244

Thursday, 8 September 2016

Mr Richard Fisher AM
General Counsel
Room K2.03
A14 Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 16097

Re: Lonsdale, Tom - NCAT Review Application LEX 15430

Description	Charge
To my costs for work done on the above matter to 31/08/2016	\$1,404.00
TOTAL (incl GST)	\$1,544.40

GST Included \$140.40
Balance now Due and Payable **\$1,544.40**

Payment Options

Electronic Funds Transfer

Please transfer funds to this account:

Account name:
Bank:
BSB:
Account number:
Branch:



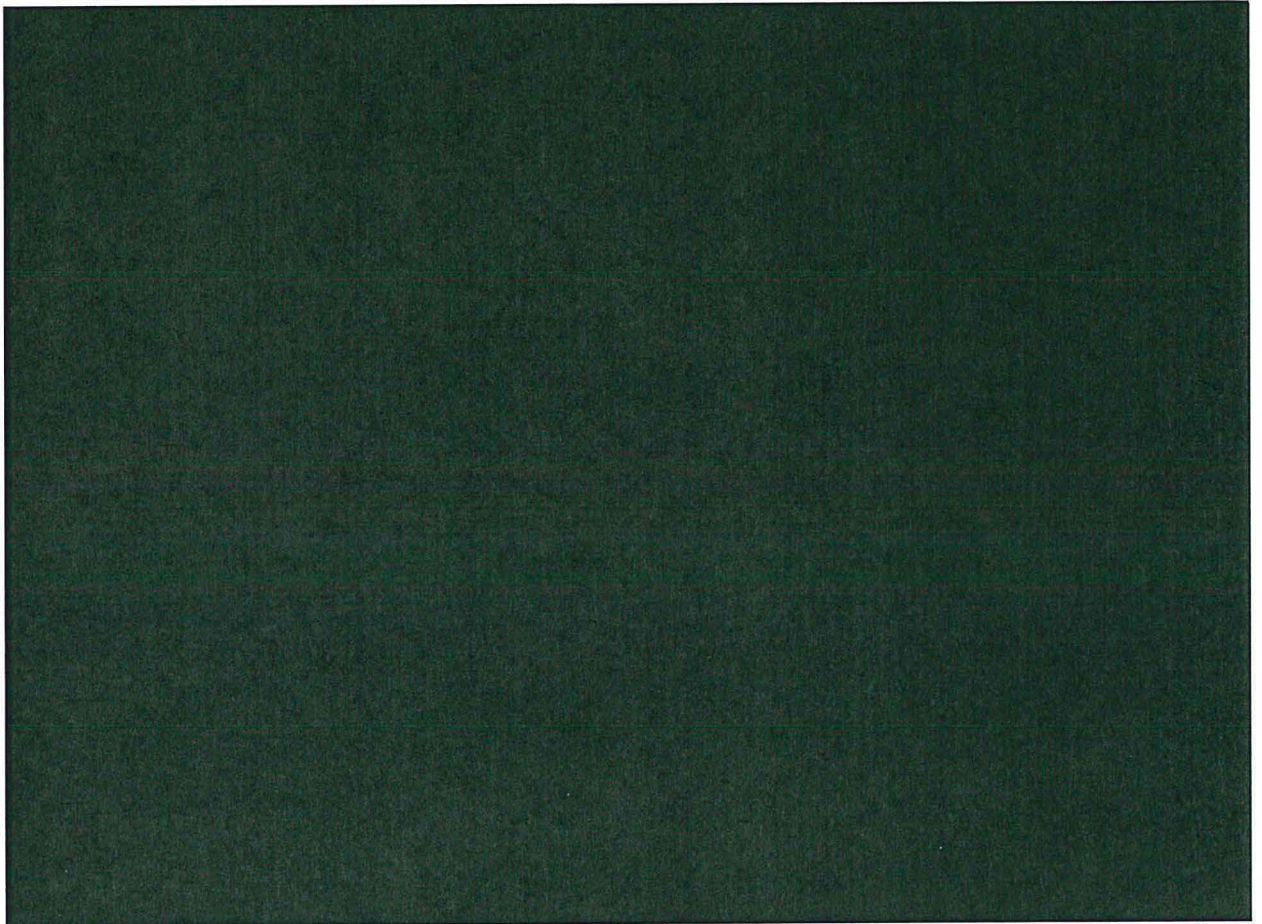
Payment by cheque

Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

Fees

Date Description Duration Cost



6900 25002 53021

[7]

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9936 6222 F: 02 9936 6522 M: 0423 029 650 sarah.heesom@optusnet.com.au

ABN: 26 259 589 244

5 September 2015

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 15117

Re: Lonsdale, Tom - NCAT Review Application

Description	Charge
To my costs for work done on the above matter to 31/08/2015	\$2,496.00
TOTAL (incl GST)	\$2,745.60

GST Included \$249.60
Balance now Due and Payable **\$2,745.60**

Payment Options

Electronic Funds Transfer

Please transfer funds to this account:

Account name:
Bank:
BSB:
Account number:
Branch:



Payment by cheque

Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

[8]

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9938 6222 F: 02 9938 6522 M: 0423 029 650 sarah.heesom@oplusnet.com.au

ABN: 26 259 589 244

5 August 2015

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 15103

Re: Lonsdale, Tom - NCAT Review Application

Description	Charge
To my costs for work done on the above matter to 31/07/2015	\$5,574.00
TOTAL (incl GST)	\$6,131.40

GST Included \$557.40
Balance now Due and Payable **\$6,131.40**

Payment Options

Electronic Funds Transfer

Please transfer funds to this account:

Account name:
Bank:
BSB:
Account number:
Branch:



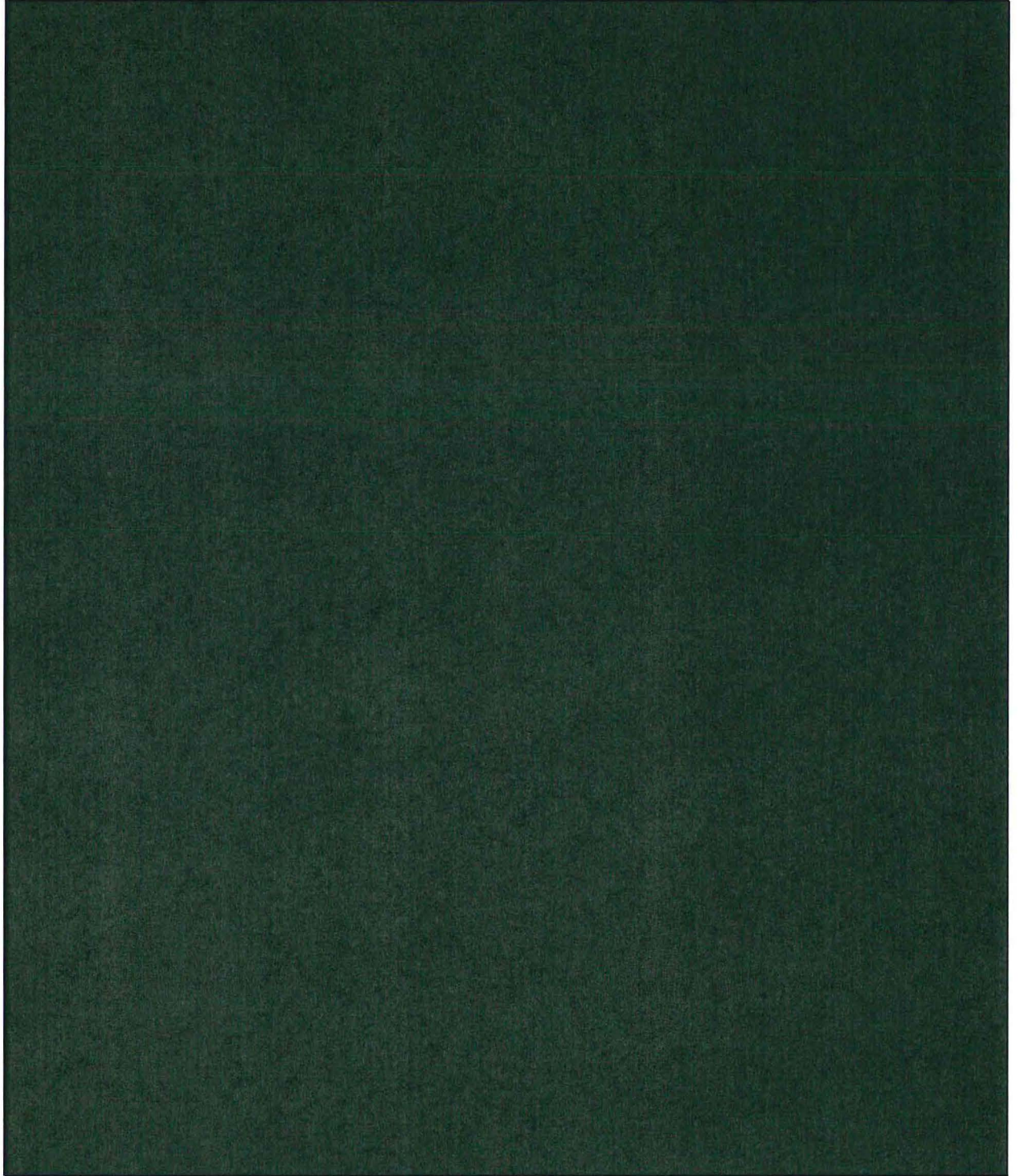
Payment by cheque

Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

Fees

Date Description Duration Cost



Date	Description	Duration	Cost

Date Received

05 AUG 2015

Office of General Counsel

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9936 6222 F: 02 9938 6522 M: 0423 029 655 sarah.heesom@oplusnet.com.au

ABN: 26 259 589 244

TAX INVOICE STATEMENT

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle A14
The University of Sydney NSW 2006

Date: 5 August 2015

Date	Invoice Number	Costs	GST	Balance Due
05.08.15	15101	\$182.00	\$18.20	\$200.20
05.08.15	15102	\$390.00	\$39.00	\$429.00
05.08.15	15103	\$5,574.00	\$557.40	\$6,131.40
05.08.15	15104	\$3,042.00	\$304.20	\$3,346.20
05.08.15	15105	\$598.00	\$59.80	\$657.80
05.08.15	15106	\$2,808.00	\$280.80	\$3,088.80
05.08.15	15107	\$468.00	\$46.80	\$514.80
05.08.15	15108	\$702.00	\$70.20	\$772.20
05.08.15	15109	\$1,456.00	\$145.60	\$1,601.60
05.08.15	15110	\$936.00	\$93.60	\$1,029.60
05.08.15	15111	\$260.00	\$26.00	\$286.00
		\$16,416.00	\$1,641.60	\$18,057.60

Balance now Due and Payable \$18,057.60

Payment Options

Electronic Funds Transfer
Please transfer funds to this account:

Account name:
Bank:
BSB:
Account number:
Branch:



Payment by cheque
Please post cheque and payment details to:

Sarah Heesom
Heesom Legal
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

University of Sydney
Approval / Certification of Payments

I approve this expenditure in terms of my financial delegation of authority

Richard Fisher [Redacted] 10/08 Date

Delegated officer position

Description of the Financial Delegation

I certify as to satisfactory performance [Redacted] 6/8/15

Signature

Name of Certifying Officer (BLOCK LETTERS)

Signature

Purchase Order Number (if applicable)

Class RC Project Analyst Amount

6900 2500 2 53021 \$16416.00

GST

12 AUG 2015

[9]

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9938 6222 F: 02 9938 6522 M: 0423 029 650 sarah.heesom@optusnet.com.au

ABN: 26 259 589 244

4 July 2015

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 15085

Re: Lonsdale, Tom - NCAT Review Application

Description	Charge
To my costs for work done on the above matter to 30/06/2015	\$1,638.00
TOTAL (incl GST)	\$1,801.80

GST Included \$163.80
Balance now Due and Payable **\$1,801.80**

Payment Options

Electronic Funds Transfer
Please transfer funds to this account:

Account name:
 Bank:
 BSB:
 Account number:
 Branch:



Payment by cheque
Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

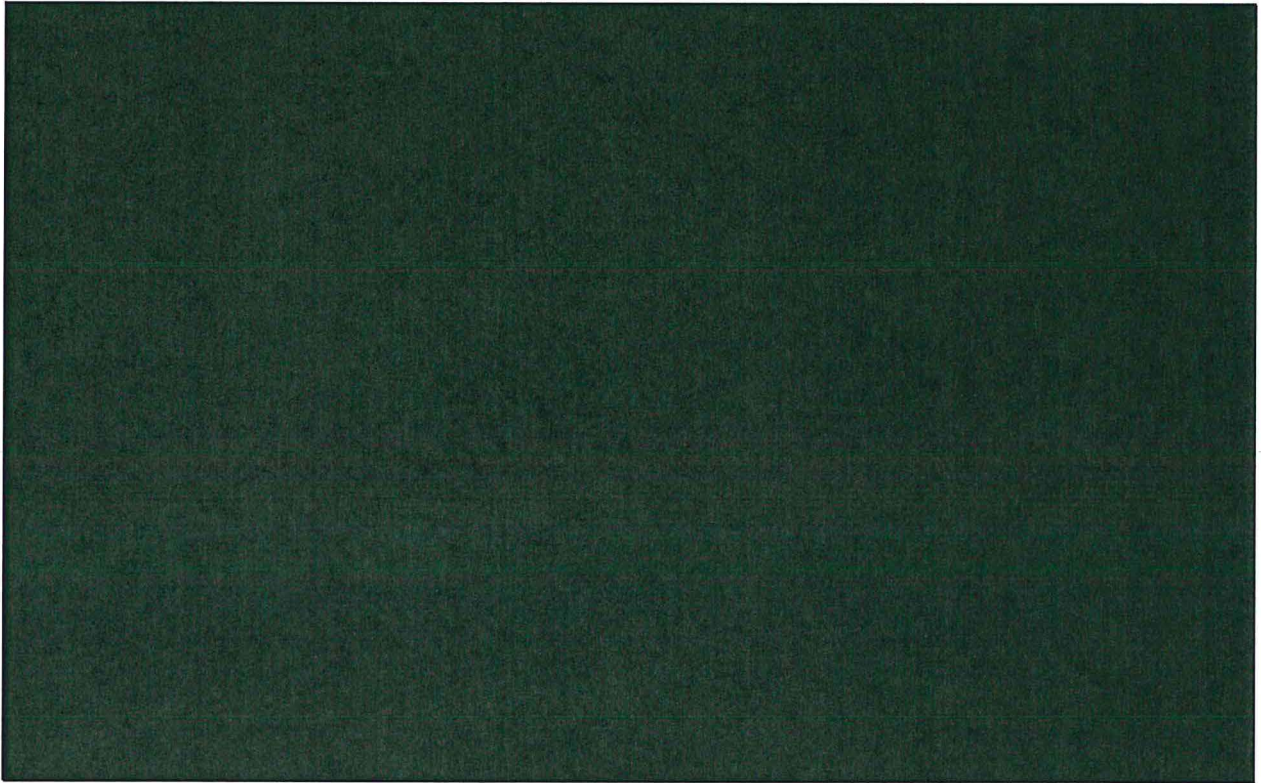
Fees

Date

Description

Duration

Cost



[10]

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2100 T: 02 9938 6222 F: 02 9938 6522 M: 0423 029 650 sarah.heesom@optusnet.com.au

ABN: 26 259 589 244

6 June 2015

Mr Richard Fisher AM
General Counsel
Room K2.03
Quadrangle
The University of Sydney NSW 2006

TAX INVOICE

Invoice Number: 15063

Re: Lonsdale, Tom - NCAT Review Application

Description	Charge
To my costs for work done on the above matter to 31/05/2015	\$546.00
TOTAL (incl GST)	\$600.60

GST Included \$54.60
Balance now Due and Payable \$600.60

Payment Options

Electronic Funds Transfer
Please transfer funds to this account:

Account name:
 Bank:
 BSB:
 Account number:
 Branch:



Payment by cheque
Please post cheque and payment details to:

Sarah Heesom
Suite 235, 117 Old Pittwater Road
BROOKVALE NSW 2100

16 JUN 2015
 QUANT REF NO SYSTEM REF NO

Received
 09 JUN 2015
 Office of General Counsel

Heesom Legal

Suite 235, 117 Old Pittwater Road, Brookvale NSW 2103 T: 02 9938 6222 F: 02 9938 6522 M: 0423 029 650 sarah.heesom@optusnet.com.au

ABN: 26 259 589 244

TAX INVOICE STATEMENT

Mr Richard Fisher AM
 General Counsel
 Room K2.03
 Quadrangle A14
 The University of Sydney NSW 2006

Date: 6 June 2015

Date	Invoice Number	Costs	GST	Balance Due
06.06.15	15062	\$156.00	\$15.60	\$171.60
06.06.15	15063	\$546.00	\$54.60	\$600.60
06.06.15	15064	\$572.00	\$57.20	\$629.20
06.06.15	15065	\$1,170.00	\$117.00	\$1,287.00
06.06.15	15066	\$1,326.00	\$132.60	\$1,458.60
06.06.15	15067	\$364.00	\$36.40	\$400.40
06.06.15	15068	\$2,600.00	\$260.00	\$2,860.00
06.06.15	15069	\$2,626.00	\$262.60	\$2,888.60
06.06.15	15070	\$1,690.00	\$169.00	\$1,859.00
06.06.15	15071	\$156.00	\$15.60	\$171.60
06.06.15	15072	\$520.00	\$52.00	\$572.00
06.06.15	15073	\$208.00	\$20.80	\$228.80
06.06.15	15074	\$596.00	\$59.60	\$655.60
06.06.15	15075	\$512.00	\$51.20	\$563.20
		\$13,042.00	\$1,304.20	\$14,346.20

Balance now Due and Payable **\$14,346.20**

Payment Options

Electronic Funds Transfer
 Please transfer funds to this account:

Account name:
 Bank:
 BSB:
 Account number:
 Branch:

Payment by cheque
 Please post cheque and payment details to:

Sarah Heesom
 Heesom Legal
 Suite 235, 117 Old Pittwater Road
 BROOKVALE NSW 2100

Approval / Certification of Payments

I approve this expenditure in terms of my assigned financial delegation of authority

Olivia Peters
 Delegated officer position
 Director of the Financial Delegation

I certify as to satisfactory performance of the service / provision of the goods

Megan Wilkins
 Name of Certifying Officer
 (BLOCK LETTERS)

9/6/2015
 Date

Purchase Order Number (If applicable)

Class	BC	Project	Analysis	Amount
6900	25002	53021	-	\$13042
				\$7 GST
				\$

Brenda Tronson
Barrister
LEVEL 22 CHAMBERS



52 Martin Place
Sydney NSW 2000

DK 222 Sydney

t: 02 9151 2212
f: 02 8998 8576
e: btronson@level22.com.au

6 October 2015

University of Sydney
c/o Sarah Heesom
Heesom Legal
Suite 235
117 Old Pittwater Road
Brookvale NSW 2100

by email to: sarah.heesom@optusnet.com.au

Invoice: 00000484

TAX INVOICE

ABN 66 579 414 948

Tom Lonsdale v University of Sydney
NCAT File No. 1510239
Brief to appear

9/07/2015	Review documents - 1 hr 20 mins	\$400.00
10/07/2015	Telephone call with Sarah Heesom regarding affidavit and submissions - 40 mins	\$200.00
12/07/2015	Research - 25 mins	\$125.00
13/07/2015	Review submissions - 10 mins	\$50.00
14/07/2015	Telephone call with Sarah Heesom regarding submissions; revise submissions - 25 mins	\$125.00
27/07/2015	Review emails; research; telephone call with Sarah Heesom - 1 hr 25 mins	\$425.00
31/07/2015	Review emails - 25 mins	\$125.00
3/08/2015	Review emails; telephone call with Sarah Heesom - 10 mins	\$50.00

Liability limited by a scheme approved under Professional Standards Legislation

24/08/2015	Review applicant's material - 1 hr 30 mins	\$450.00
25/08/2015	Telephone call with Sarah Heesom; draft submissions - 2 hrs 5 mins	\$625.00
26/08/2015	Telephone call with Sarah Heesom; settle submissions - 25 mins	\$125.00
6/09/2015	Review submissions - 1 hr	\$300.00
8/09/2015	Telephone call with Sarah Heesom - 10 mins	\$50.00
10/09/2015	Review submissions - 10 mins	\$50.00
11/09/2015	Telephone call with Sarah Heesom - 25 mins	\$125.00
13/09/2015	Prepare for hearing re summonses - 5 mins	\$25.00
14/09/2015	Prepare for and attend hearing re summonses - 2 hrs	\$600.00
14/09/2015	Conference with Olivia Perks and Sarah Heesom - 40 mins	\$200.00
16/09/2015	Review book and videos - 2 hrs 50 mins	\$850.00
16/09/2015	General preparation for hearing - 1 hr 35 mins	\$475.00
17/09/2015	Prepare for and attend hearing - 1 day	\$2,600.00

Total Fees (GST Exclusive)	\$7,975.00
Total GST	\$797.50
Total Payable	<u>\$8,772.50</u>

This invoice is pursuant to the costs agreement dated 24 June 2015.

Payment is required within 30 days of the invoice date.

If this invoice is not paid on or before the due date, I may charge interest at an annual rate of the Cash Rate Target plus 2 percentage points, as defined in cl 110A(4) of the Legal Profession Regulation 2005 (NSW) (the Regulation) and as permitted by cl 110A(3) of the Regulation and s 321 of the Legal Profession Act 2004 (NSW). The Cash Rate Target is currently 2.00%.

When remitting payment please advise if you require a receipt. Unless requested a receipt for payment will not be issued.

Richard Fisher
 Certifying Officer
 Division of the Financial Delinquency
 Division of the Financial Delinquency
 Date: 12/10/15
 Olivia Perks
 Certifying Officer
 (BLOCK LETTERS)
 Purchase Order Number (if applicable)
 Class: 6900 RC: 25002 Project: 53021 Amount: \$7975
 Date: 12/10/15

[2]

Brenda Tronson
Barrister
LEVEL 22 CHAMBERS

Date Received

25 NOV 2015

Office of General Counsel

52 Martin Place
Sydney NSW 2000

DX 222 Sydney

t: 02 9151 2212

f: 02 8998 8576

e: btronson@level22.com.au

24 November 2015

University of Sydney
c/o Sarah Heesom
Heesom Legal
Suite 235
117 Old Pittwater Road
Brookvale NSW 2100

by email to: sarah.heesom@optusnet.com.au

Invoice: 00000498

TAX INVOICE

ABN 66 579 414 948

Tom Lonsdale v University of Sydney
NCAT File No. 1510239
Brief to appear

Fees

12/10/2015	Telephone call with Sarah Heesom - 5 mins	\$25.00
13/10/2015	Read appeal material; research; telephone call with Sarah Heesom - 1 hr 30 mins	\$450.00
15/10/2015	Review applicant's submissions on appeal; draft respondent's submissions - 3 hrs 10 mins	\$950.00
16/10/2015	Draft respondent's submissions, including review summonses - 1 hr 25 mins	\$425.00
9/11/2015	Telephone call with Sarah Heesom - 5 mins	\$25.00
10/11/2015	Prepare for and attend appeal panel hearing - 3 hrs 15 mins	\$975.00
13/11/2015	Prepare for and attend hearing - 5 hrs 20 mins	\$1,600.00

Liability limited by a scheme approved under Professional Standards Legislation

Total Fees (GST Exclusive)	\$4,450.00
GST on Fees	\$445.00

Disbursements

10/11/2015	Taxi from NCAT after appeal re summonses	\$13.64
13/11/2015	Cab to chambers after Lonsdale hearing	\$11.45

Total Disbursements (GST Exclusive)	\$25.09
GST on Disbursements	\$2.51

Total Fees and Disbursements (GST Exclusive)	\$4,475.09
Total GST	\$447.51
Total Payable	<u>\$4,922.60</u>

This invoice is pursuant to the costs agreement dated 24 June 2015.

Payment is required within 30 days of the invoice date.

If this invoice is not paid on or before the due date, I may charge interest at an annual rate of the Cash Rate Target plus 2 percentage points, as defined in cl 110A(4) of the Legal Profession Regulation 2005 (NSW) (the Regulation) and as permitted by cl 110A(3) of the Regulation and s 321 of the Legal Profession Act 2004 (NSW). The Cash Rate Target is currently 2.00%.

When remitting payment please advise if you require a receipt. Unless requested, a receipt for payment will not be issued.

University of Sydney
Approval / Certification of Payments

I approve this expenditure in terms of my approved financial delegation of authority

Richard Fisher [Redacted] 30.11
Delegated officer position Date

I certify as to satisfactory performance of the officer / provision of the goods

Dominic Stewart [Redacted] 25.11.15
Name of Certifying Officer Signature Date

• BLOCK LETTERS •

Purchase Order Number (if applicable)

Class	RC	Project	Analysis	Amount
6900	25002	53021	-	\$4,475.09
				\$ 447.51
				\$

Documents from file 2014/7112 – initial application

Tim Robinson

From: Tim Robinson
Sent: Wednesday, 8 October 2014 12:30 PM
To: Peter Higgins
Cc: VetScience Dean
Subject: Application for access (2014/7112)

Dear Dr Higgins,

I am writing to you at the suggestion of Veronica Boulton in the hope you will be able to assist me. The University has received an application for access to University information under the NSW *Government Information (Public Access) Act* (GIPA Act) as follows:

Please supply details of research funds, sponsorships, agreements and contracts between pet food companies and the University of Sydney, its staff and students.

Where possible please group the contributions into categories:

- a.) Capital contributions for buildings, laboratories, library endowments, etc
- b.) Current account funding for research projects, lecturer salaries, textbooks, etc
- c.) Contributions in kind including student excursions, guest lecturers, product supply, teaching materials, teaching aids, etc

Such agreements will for the most part be with the Veterinary Faculty and Centre for Veterinary Education. Other departments of the University may have ties with pet-food companies.

Please supply copies of correspondence, email messages and memoranda that relate to the arrangements entered into by individuals and the University.

The first step in processing such an application is for my office to identify and obtain copies of any and all relevant information. It is then assessed in accordance with the GIPA Act and a recommendation made to the University's Group Secretary, Mr Alex Maitland, who is the University's delegated decision maker.

I would be grateful for the opportunity to speak to you about this application and what relevant information may be held by the Faculty.

Regards and thanks,

Tim

TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A

Tim Robinson

From: Tim Robinson
Sent: Thursday, 16 October 2014 3:24 PM
To: [REDACTED]
Subject: Consultation under the Government Information (Public Access) Act (2014/7112)
Attachments: fact_sheet_third_party_consultations_oct2010[1].pdf; Consult Royal Canin.pdf

Dear [REDACTED]

Attached please find a letter regarding consultation under the NSW Government Information (Public Access) Act. Also attached is a leaflet regarding consultation under the Act for your information.

Regards,

Tim

TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A



Third party consultation

This fact sheet aims to explain to individuals and organisations why they are being consulted by government agency and what their rights are under the Government Information (Public Access) Act 2009

You have received this fact sheet because an agency has received an application under the GIPA Act that may involve your **personal information, business or research interests**.

Your views are required to help agencies make the best decision possible about whether or not to release all or part of the information that has been requested.

This fact sheet is not legal advice and should not be taken as such or relied upon as legal advice. You should always consult a solicitor in the event of needing legal advice on the GIPA Act.

What is the GIPA Act?

The GIPA Act commenced on 1 July 2010 and gives individuals a right of access to information held by NSW State Government "agencies", e.g. departments, authorities and local councils. The new system is focused on making government information more readily available.

The GIPA Act does not, however, allow access to all information at all times. An agency may refuse access to information if there is "overriding public interest against disclosure".

This is determined by seeing whether there are any "public interest considerations against disclosure" and the strength of the considerations. Some of the available considerations against disclosure apply to information that is someone else's personal information, or affects someone's business or research interests.

What are the consultation requirements?

NSW privacy law requires public sector agencies, Where an application is received for access to information concerning a third party (that is, someone other than the applicant or the agency that received the application), then the agency is required to take all reasonable steps to consult with the third party to obtain their views. This requirement exists so that sensitive

information of third parties is not released without proper consultation and careful consideration.

What is the process?

An agency is generally required to give access to information that it holds that is not subject to an "overriding public interest against disclosure". When access to information is refused under the GIPA Act, the applicant must be advised of the reasons why.

To decide whether information should be released, an agency must apply the public interest test. This is done by balancing any public interest consideration in favour of disclosure with any public interest consideration against disclosure. For more information about this see our [Fact sheet: What is in the public interest?](#)

Section 14 of the GIPA Act provides a list of public interest considerations that may be taken into account as considerations against disclosure when applying the public interest test. These include:

Individual rights, judicial processes and natural justice

There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to have one or more of the following effects:

- (a) reveal an individual's personal information;
- (b) contravene an Information Protection Principle (IPP) under the *Privacy and Personal Information Protection Act 1998* (PPIP Act) or a Health Privacy Principle (HPP) under the *Health Records and Information Privacy Act 2002* (HRIP Act);
- (c) prejudice any court proceedings by revealing matter prepared for the purposes of or in relation to current or future proceedings;
- (d) prejudice the fair trial of any person, the impartial adjudication of any case or a person's right to procedural fairness;
- (e) reveal false or unsubstantiated allegations about a person that are defamatory;
- (f) expose a person to a risk of harm or of serious harassment or serious intimidation;
- (g) in the case of the disclosure of personal information about a child—the disclosure of

Fact sheet

July 2014

information that it would not be in the best interests of the child to have disclosed.

Business and research interests of agencies and other persons

There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to have one or more of the following effects:

- (a) undermine competitive neutrality in connection with any functions of an agency in respect of which it competes with any person or otherwise place an agency at a competitive advantage or disadvantage in any market;
- (b) reveal commercial-in-confidence provisions of a government contract;
- (c) diminish the competitive commercial value of any information to any person;
- (d) prejudice any person's legitimate business, commercial, professional or financial interests;
- (e) prejudice the conduct, effectiveness or integrity of any research by revealing its purpose, conduct or results (whether or not commenced and whether or not completed).

Section 54 of the GIPA Act provides the steps to be taken when consulting:

1. An agency must take such steps (if any) as are reasonably practicable to consult with a person before providing access to information relating to the person in response to an access application if it appears that:
 - a) the information is of a kind that requires consultation under this section; and
 - b) the person may reasonably be expected to have concerns about the disclosure of the information; and
 - c) those concerns may reasonably be expected to be relevant to the question of whether there is a public interest consideration against disclosure of the information.
2. Information relating to a person is of a kind that requires consultation under this section if the information:
 - a) includes personal information about the person; or
 - b) concerns the person's business, commercial, professional or financial interests; or
 - c) concerns research that has been, is being, or is intended to be, carried out by or on behalf of the person; or

- d) concerns the affairs of a government of the Commonwealth or another State (and the person is that government).

What should I tell the agency?

NSW privacy law requires public sector agencies, including councils and universities, health service providers and certain businesses to be upfront about what they are doing with any personal information they collect in their privacy statement. This includes any personal information collected through a mobile app.

What if I object to the release of information?

You will need to advise the agency in writing about:

- what information, if any, you are happy for the agency to release
- what information you are most concerned about releasing
- whether the information is available through other means
- the way disclosure would adversely affect you or your business or your research, and
- any other information you believe the agency should know prior to making a decision.

Does the agency have to accept my views?

The agency must take into account your views in making its final decision – but the final decision on release remains that of the agency.

What if I object, but the agency decides to release the information anyway?

If it is your view that the information should not be released, but the agency proposes to grant access despite your objections, then the agency must inform you of this decision.

If this is the case, you have the following review rights:

1. Internal Review

You have **20 working days** from the date of the decision to ask for an internal review, by the agency.

The review must be carried out by an officer not less senior than the person who made the original decision. The review decision must be made as if it was a fresh application.

If a Minister or the principal officer of an agency made the decision, you cannot ask for an internal review, but you can ask for an external review (see below).

There is a \$40 fee for an internal review application.

This fee is not payable (by the person who applied for a review with the Information Commissioner) where an internal review is recommended by the Information Commissioner under section 93(6).

The agency must acknowledge your application within **five working days** of receiving it. The agency must decide the internal review within **15 working days** (this can be extended by **10 working days** if the agency has to consult further, or by agreement with you).

2. External review by the Information Commissioner

If you disagree with the outcome of the internal review, you can ask for a review by the Information Commissioner.

You must seek an internal review before applying for review by the Information Commissioner, unless an internal review is otherwise unavailable (for instance, if the principal officer of the agency decided the application or if the agency is a Minister).

You have **40 working days** from the date of the decision of an internal review to ask for a review by the Information Commissioner.

On reviewing the decision, the Information Commissioner can make recommendations about the decision to the agency.

Note: You cannot ask the Information Commissioner to review a decision that has already been reviewed by the NSW Civil and Administrative Tribunal.

3. External review by the NSW Civil and Administrative Tribunal (NCAT)

If you disagree with either of the decisions listed above, you can ask for a review by NCAT. You do not have to have the decision reviewed internally, or by the Information Commissioner, before applying for review by NCAT.

You have **40 working days** from the date of the decision to apply to the NCAT for review. However, if you have applied for review by the Information Commissioner, you have **20 working days** from the date you are notified that the Information Commissioner's review is completed, to apply to NCAT.

The agency cannot from release the information until you have exhausted all your review rights.

You should also be aware that if the agency agrees with you and denies access to the information, then the GIPA Applicant has similar review rights. Fees and charges apply to these review processes.

If the agency discloses the information, can they publish it on their website?

An agency may decide to publish information released in their disclosure log because it may of interest to other members of the public.

If the agency is considering publishing the information you've been consulted about, the agency must notify you in writing:

- that the information will be included in the agency's disclosure log and that you can object to this,
- that you have a right to request a review of the decision to include information in its disclosure log despite your objection.

You would then have the same review rights as discussed above, and the agency cannot publish the information until the period for seeking a review has expired or any review itself is finalised.

For more information

Contact the Information and Privacy Commission NSW (IPC):

Freecall: 1800 472 679
Email: ipcinfo@ipc.nsw.gov.au
Website: www.ipc.nsw.gov.au



THE UNIVERSITY OF
SYDNEY

Tim Robinson
Manager, Archives and Records Management Services

16 October 2014

[REDACTED]
Scientific Communications Manager
Royal Canin Australia
4/247 Ferntree Gully Road
Mount Waverley VIC 3149

Email: [REDACTED]

Dear [REDACTED]

Application for access to University information – our ref 2014/7112

The University has received an application for access to information under the NSW *Government Information (Public Access) Act 2009* ("GIPA Act"). As the access application includes information concerning the business interests of Royal Canin Australia, we are required to consult with you.

The applicant has sought access to:

"Please supply details of research funds, sponsorships, agreements and contracts between pet food companies and the University of Sydney, its staff and students.

Where possible please group the contributions into categories:

- a.) Capital contributions for buildings, laboratories, library endowments, etc
- b.) Current account funding for research projects, lecturer salaries, textbooks, etc
- c.) Contributions in kind including student excursions, guest lecturers, product supply, teaching materials, teaching aids, etc

Such agreements will for the most part be with the Veterinary Faculty and Centre for Veterinary Education. Other departments of the University may have ties with pet-food companies.

Please supply copies of correspondence, email messages and memoranda that relate to the arrangements entered into by individuals and the University."

We are still identifying the information that will fall in the scope of the application, it will include the *Memorandum of Understanding – Sponsorship* between the University and Royal Canin Australia signed by you on 22 April 2013.

You are entitled to object to the release of this information on any of the following grounds:

Archives and Records Management
Services
Office of General Counsel
Archives A14
University of Sydney
NSW 2006 Australia

T +61 2 9351 4263
E tim.robinson@sydney.edu.au
sydney.edu.au/arms

ABN 15 211 513 464
CRICOS 00026A



Government Information (Public Access) Act 2009

14 Public interest considerations against disclosure

- (2) The public interest considerations listed in the Table to this section are the only other considerations that may be taken into account under this Act as public interest considerations against disclosure for the purpose of determining whether there is an overriding public interest against disclosure of government information.

.....

4 Business interests of agencies and other persons

There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to have one or more of the following effects:

- (a) undermine competitive neutrality in connection with any functions of an agency in respect of which it competes with any person or otherwise place an agency at a competitive advantage or disadvantage in any market,
- (b) reveal commercial-in-confidence provisions of a government contract,
- (c) diminish the competitive commercial value of any information to any person,
- (d) prejudice any person's legitimate business, commercial, professional or financial interests,
- (e) prejudice the conduct, effectiveness or integrity of any research by revealing its purpose, conduct or results (whether or not commenced and whether or not completed).

Any objection you make must be taken into account in deciding the access application.

However, we may still decide to release the information if your reasons for objecting do not outweigh the public interest in releasing the information.

If this occurs, you will be notified and your personal information will not be released until you have an opportunity to apply have the decision reviewed.

If you object to the release of the information, please advise me within **5 days** of receiving this letter.

If you have any questions, please contact me, on +61 2 9351 4263 or tim.robinson@sydney.edu.au.

Yours sincerely,



Manager, Archives and Records Management Services

2014/7/12

Tim Robinson

From: Tim Robinson
Sent: Monday, 27 October 2014 12:54 PM
To: [REDACTED]
Subject: RE: URGENT: Please call Hill's Pet Nutrition
Attachments: Consult Hills.pdf; fact_sheet_third_party_consultations_oct2010[1].pdf

Dear [REDACTED]

Attached please find a copy of the consultation letter sent to [REDACTED] by post – the email address I had, and the one provided by the Hills switchboard did not work. Also attached is the leaflet I also sent to Mr [REDACTED]

Please call me if you have any questions regarding this matter.

Regards,

Tim

TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A

From: [REDACTED] [mailto:[REDACTED]]
Sent: Wednesday, 22 October 2014 10:04 AM
To: Tim Robinson
Cc: [REDACTED]
Subject: URGENT: Please call Hill's Pet Nutrition
Importance: High

Confidential

Dear Tim

I am Hill's Pet Nutrition's in-house counsel. It has been brought to my attention that the University has received an FOI request from an external party regarding the contractual sponsorship arrangements between University of Sydney and Hill's, which we deem subject to confidentiality.

Can you please call me at the earliest convenience today to discuss this further and the University's views and intentions with respect to this FOI request?

Many thanks and regards

[REDACTED]

[REDACTED] Legal Counsel | Hill's Pet Nutrition Australasia & Far East
Level 14, 345 George Street Sydney NSW 2000 | GPO Box 3964 Sydney NSW 2001 | Australia
(: [REDACTED] or HillsLegal_Sydney@hillspet.com

NOTE: I work part-time, Mondays, Tuesdays & Wednesdays only.

This email communication is intended only for the use of the individual or entity to which it is addressed and may contain information that is proprietary, privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient of the email communication, or if it reasonably appears that this communication was sent to you in error, please do not disseminate, distribute or copy the communication, by email or otherwise. Instead, please notify me immediately by return email (including the original message in your reply) and by telephone [REDACTED] and then delete and discard all copies of the communication. Thank you.

Please consider the environment when printing this email.



THE UNIVERSITY OF
SYDNEY

Tim Robinson
Manager, Archives and Records Management Services

16 October 2014

[REDACTED]
Veterinary Affairs Manager
Hill's Pet Nutrition Pty Ltd
Level 14
345 George Street
Sydney NSW 2000

Email: [REDACTED]

Dear Mr [REDACTED]

Application for access to University information – our ref 2014/7112

The University has received an application for access to information under the NSW *Government Information (Public Access) Act 2009* ("GIPA Act"). As the access application includes information concerning the business interests of Hill's Pet Nutrition Pty Ltd, we are required to consult with you.

The applicant has sought access to:

"Please supply details of research funds, sponsorships, agreements and contracts between pet food companies and the University of Sydney, its staff and students.

Where possible please group the contributions into categories:

- a.) Capital contributions for buildings, laboratories, library endowments, etc
- b.) Current account funding for research projects, lecturer salaries, textbooks, etc
- c.) Contributions in kind including student excursions, guest lecturers, product supply, teaching materials, teaching aids, etc

Such agreements will for the most part be with the Veterinary Faculty and Centre for Veterinary Education. Other departments of the University may have ties with pet-food companies.

Please supply copies of correspondence, email messages and memoranda that relate to the arrangements entered into by individuals and the University."

We are still identifying the information that will fall in the scope of the application, it will include the *Memorandum of Understanding – Sponsorship* between the University and Hill's signed by Mr [REDACTED] on 25 June 2013.

You are entitled to object to the release of this information on any of the following grounds:

Archives and Records Management
Services
Office of General Counsel
Archives A14
University of Sydney
NSW 2006 Australia

T +61 2 9351 4263
E tim.robinson@sydney.edu.au
sydney.edu.au/arms

ABN 15 211 513 464
CRICOS 00026A



Government Information (Public Access) Act 2009

14 Public interest considerations against disclosure

- (2) The public interest considerations listed in the Table to this section are the only other considerations that may be taken into account under this Act as public interest considerations against disclosure for the purpose of determining whether there is an overriding public interest against disclosure of government information.

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- (d) prejudice any person's legitimate business, commercial, professional or financial interests,
- (e) prejudice the conduct, effectiveness or integrity of any research by revealing its purpose, conduct or results (whether or not commenced and whether or not completed).

Any objection you make must be taken into account in deciding the access application.

However, we may still decide to release the information if your reasons for objecting do not outweigh the public interest in releasing the information.

If this occurs, you will be notified and your personal information will not be released until you have an opportunity to apply have the decision reviewed.

If you object to the release of the information, please advise me within **5 days** of receiving this letter.

If you have any questions, please contact me, on +61 2 9351 4263 or tim.robinson@sydney.edu.au.

Yours sincerely,



Manager, Archives and Records Management Services



Third party consultation

Fact sheet

July 2014

This fact sheet aims to explain to individuals and organisations why they are being consulted by government agency and what their rights are under the Government Information (Public Access) Act 2009

You have received this fact sheet because an agency has received an application under the GIPA Act that may involve your **personal information, business or research interests**.

Your views are required to help agencies make the best decision possible about whether or not to release all or part of the information that has been requested.

This fact sheet is not legal advice and should not be taken as such or relied upon as legal advice. You should always consult a solicitor in the event of needing legal advice on the GIPA Act.

What is the GIPA Act?

The GIPA Act commenced on 1 July 2010 and gives individuals a right of access to information held by NSW State Government "agencies", e.g. departments, authorities and local councils. The new system is focused on making government information more readily available.

The GIPA Act does not, however, allow access to all information at all times. An agency may refuse access to information if there is "overriding public interest against disclosure".

This is determined by seeing whether there are any "public interest considerations against disclosure" and the strength of the considerations. Some of the available considerations against disclosure apply to information that is someone else's personal information, or affects someone's business or research interests.

What are the consultation requirements?

NSW privacy law requires public sector agencies, where an application is received for access to information concerning a third party (that is, someone other than the applicant or the agency that received the application), then the agency is required to take all reasonable steps to consult with the third party to obtain their views. This requirement exists so that sensitive

information of third parties is not released without proper consultation and careful consideration.

What is the process?

An agency is generally required to give access to information that it holds that is not subject to an "overriding public interest against disclosure". When access to information is refused under the GIPA Act, the applicant must be advised of the reasons why.

To decide whether information should be released, an agency must apply the public interest test. This is done by balancing any public interest consideration in favour of disclosure with any public interest consideration against disclosure. For more information about this see our [Fact sheet: What is in the public interest?](#)

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- (g) in the case of the disclosure of personal information about a child—the disclosure of

information that it would not be in the best interests of the child to have disclosed.

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There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to have one or more of the following effects:

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Section 54 of the GIPA Act provides the steps to be taken when consulting:

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 - b) the person may reasonably be expected to have concerns about the disclosure of the information; and
 - c) those concerns may reasonably be expected to be relevant to the question of whether there is a public interest consideration against disclosure of the information.
2. Information relating to a person is of a kind that requires consultation under this section if the information:
 - a) includes personal information about the person; or
 - b) concerns the person's business, commercial, professional or financial interests; or
 - c) concerns research that has been, is being, or is intended to be, carried out by or on behalf of the person; or

- d) concerns the affairs of a government of the Commonwealth or another State (and the person is that government).

What should I tell the agency?

NSW privacy law requires public sector agencies, including councils and universities, health service providers and certain businesses to be upfront about what they are doing with any personal information they collect in their privacy statement. This includes any personal information collected through a mobile app.

What if I object to the release of information?

You will need to advise the agency in writing about:

- what information, if any, you are happy for the agency to release
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Does the agency have to accept my views?

The agency must take into account your views in making its final decision – but the final decision on release remains that of the agency.

What if I object, but the agency decides to release the information anyway?

If it is your view that the information should not be released, but the agency proposes to grant access despite your objections, then the agency must inform you of this decision.

If this is the case, you have the following review rights:

1. Internal Review

You have **20 working days** from the date of the decision to ask for an internal review, by the agency.

The review must be carried out by an officer not less senior than the person who made the original decision. The review decision must be made as if it was a fresh application.

If a Minister or the principal officer of an agency made the decision, you cannot ask for an internal review, but you can ask for an external review (see below).

There is a \$40 fee for an internal review application.

This fee is not payable (by the person who applied for a review with the Information Commissioner) where an internal review is recommended by the Information Commissioner under section 93(6).

The agency must acknowledge your application within **five working days** of receiving it. The agency must decide the internal review within **15 working days** (this can be extended by **10 working days** if the agency has to consult further, or by agreement with you).

2. External review by the Information Commissioner

If you disagree with the outcome of the internal review, you can ask for a review by the Information Commissioner.

You must seek an internal review before applying for review by the Information Commissioner, unless an internal review is otherwise unavailable (for instance, if the principal officer of the agency decided the application or if the agency is a Minister).

You have **40 working days** from the date of the decision of an internal review to ask for a review by the Information Commissioner.

On reviewing the decision, the Information Commissioner can make recommendations about the decision to the agency.

Note: You cannot ask the Information Commissioner to review a decision that has already been reviewed by the NSW Civil and Administrative Tribunal.

3. External review by the NSW Civil and Administrative Tribunal (NCAT)

If you disagree with either of the decisions listed above, you can ask for a review by NCAT. You do not have to have the decision reviewed internally, or by the Information Commissioner, before applying for review by NCAT.

You have **40 working days** from the date of the decision to apply to the NCAT for review. However, if you have applied for review by the Information Commissioner, you have **20 working days** from the date you are notified that the Information Commissioner's review is completed, to apply to NCAT.

The agency cannot from release the information until you have exhausted all your review rights.

You should also be aware that if the agency agrees with you and denies access to the information, then the GIPA Applicant has similar review rights. Fees and charges apply to these review processes.

If the agency discloses the information, can they publish it on their website?

An agency may decide to publish information released in their disclosure log because it may of interest to other members of the public.

If the agency is considering publishing the information you've been consulted about, the agency must notify you in writing:

- that the information will be included in the agency's disclosure log and that you can object to this,
- that you have a right to request a review of the decision to include information in its disclosure log despite your objection.

You would then have the same review rights as discussed above, and the agency cannot publish the information until the period for seeking a review has expired or any review itself is finalised.

For more information

Contact the Information and Privacy Commission NSW (IPC):

Freecall: 1800 472 679
Email: ipcinfo@ipc.nsw.gov.au
Website: www.ipc.nsw.gov.au

Tim Robinson

From: Tim Robinson
Sent: Thursday, 16 October 2014 4:56 PM
To: VetScience Dean
Subject: Application for access (2014/7112)

Dear Professor Taylor

The University has received an application for access to information under the NSW Government Information Public Access Act (GIPA Act). The request is as follows:

Please supply details of research funds, sponsorships, agreements and contracts between pet food companies and the University of Sydney, its staff and students.

Where possible please group the contributions into categories:

- a.) Capital contributions for buildings, laboratories, library endowments, etc
- b.) Current account funding for research projects, lecturer salaries, textbooks, etc
- c.) Contributions in kind including student excursions, guest lecturers, product supply, teaching materials, teaching aids, etc

Such agreements will for the most part be with the Veterinary Faculty and Centre for Veterinary Education. Other departments of the University may have ties with pet-food companies.

Please supply copies of correspondence, email messages and memoranda that relate to the arrangements entered into by individuals and the University.

I would be grateful if you could forward me copies of any documents, email or similar records that you may hold so that I can advise the Group Secretary of their likely status under the Act. The Group Secretary, Mr Alex Maitland, has the delegation to make decisions under the GIPA Act. I would be grateful if the material could be sent to me by Thursday 23 October. Should you wish to discuss this matter please call me on x14263.

Regards and thanks,

Tim

TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A

Tim Robinson

From: Tim Robinson
Sent: Thursday, 16 October 2014 4:57 PM
To: Peter Higgins
Subject: Application for access (2014/7112)

Dear Dr Higgins,

The University has received an application for access to information under the NSW Government Information Public Access Act (GIPA Act). The request is as follows:

Please supply details of research funds, sponsorships, agreements and contracts between pet food companies and the University of Sydney, its staff and students.

Where possible please group the contributions into categories:

- a.) Capital contributions for buildings, laboratories, library endowments, etc
- b.) Current account funding for research projects, lecturer salaries, textbooks, etc
- c.) Contributions in kind including student excursions, guest lecturers, product supply, teaching materials, teaching aids, etc

Such agreements will for the most part be with the Veterinary Faculty and Centre for Veterinary Education. Other departments of the University may have ties with pet-food companies.

Please supply copies of correspondence, email messages and memoranda that relate to the arrangements entered into by individuals and the University.

I would be grateful if you could forward me copies of any documents, email or similar records that you may hold so that I can advise the Group Secretary of their likely status under the Act. The Group Secretary, Mr Alex Maitland, has the delegation to make decisions under the GIPA Act. I would be grateful if the material could be sent to me by Thursday 23 October. Should you wish to discuss this matter please call me on x14263.

Regards and thanks,

Tim

TIM ROBINSON | Manager
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THE UNIVERSITY OF SYDNEY
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CRICOS 00026A

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T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A

Tim Robinson

From: Rosanne Taylor
Sent: Tuesday, 21 October 2014 2:08 PM
To: Tim Robinson
Cc: VetScience Dean
Subject: agreements
Attachments: A1-042849 Hill's PiVE 1.pdf; A1-042853 Royal Canin PiVE 1.pdf; A1-042853 Royal Canin PiVE 2.pdf; A1-043196 Hills PiVE 2.pdf; Fwd Hill's and Royal Canin sponsorship.htm; PVP Conference Program S2 2012_FINAL.pdf; RE Hill's and Royal Canin sponsorship.htm; 2013_07_30_FINAL WINSS Agenda.doc; University of Sydney and Royal Canin partnership.htm; Re Hill's and Royal Canin sponsorship.htm; RE 2nd Draft of MOU between RC and University of Sydney Veterinary Faculty.htm; RE Hills sponsorship MOU response email.htm; Hills sponsorship MOU email.htm

Hi Tim

I do not have any current email correspondence (from 2014) with Hills or Royal Canin, having searched my records. These agreements were reached, and signed 2 or more years ago, and I do not have these emails. My (now ancient history) correspondence from the time, that was saved, is attached. You will see it is from 2012 and 2013 (before we had a director for sponsorship, and several staff were involved in the planning for events that involved Hills and Royal Canin). Keith Merchant (hospital business manager) and I were jointly managing the correspondence. From 2014 Peter Higgins has taken the running on this, and would be the person with email correspondence

There may be 2014 correspondence with Peter Higgins relating to arrangements for events this year. Peter is our part time, director of sponsorship, in our Faculty.

[REDACTED] Regardless of the situation, I would not expect to hear anything from him about any current correspondence on this matter until sometime next week, or later. He works 1 day per week in this sponsorship role.

I have deleted all the iterations of the MOU that went back and forth before it was signed with both companies.

[REDACTED]

[REDACTED]

If you would like more from Hugh White, please contact him directly.

All the best
Rosanne

Rosanne Taylor | Dean
Faculty of Veterinary Science



THE UNIVERSITY OF SYDNEY
Rm 204, JD Stewart Bld B01 | The University of Sydney | NSW | 2006
T +61 2 9351 6936 | F +61 2 9351 3056
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CRICOS 00026A

This email plus any attachments to it are confidential. Any unauthorised use is strictly prohibited. If you receive this email in error, please delete it and any attachments.

Tim Robinson

From: Tim Robinson
Sent: Tuesday, 28 October 2014 3:11 PM
To: Rosanne Taylor
Subject: Application for access - agreements (2014/7112)

Dear Rosanne,

Many thanks for this and apologies for the delay in replying. [REDACTED]
[REDACTED] will follow up with Keith Merchant however.

Thank you also for the concerns regarding the nature of the correspondence. While I am not the decision maker and cannot foreshadow what the Group Secretary might decide, I can say that in a previous, similar, application the University preserved the confidential nature of the documents related to sponsorship agreements. The view then was that there was a strong public interest in the University being able to obtain sponsorship and disclosing much of the detail of the agreements would prejudice the University's future attempts to obtain such funding. The fact of the sponsorship is not secret of course, the aim of the sponsor is publicity. The public nature of the sponsorship was argued to meet the public interest in the University being accountable for the sources of funds. The previous applicant did not seek a review of the University's decision.

Regards,

Tim

TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

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From: Rosanne Taylor
Sent: Tuesday, 21 October 2014 2:08 PM
To: Tim Robinson
Cc: VetScience Dean
Subject: TRIM: agreements

Hi Tim

I do not have any current email correspondence (from 2014) with Hills or Royal Canin, having searched my records. These agreements were reached, and signed 2 or more years ago, and I do not have these emails. My (now ancient history) correspondence from the time, that was saved, is attached. You will see it is from 2012 and 2013 (before we had a director for sponsorship, and several staff were involved in the planning for events that involved Hills and Royal Canin). Keith Merchant (hospital business manager) and I were jointly managing the correspondence. From 2014 Peter Higgins has taken the running on this, and would be the person with email correspondence

There may be 2014 correspondence with Peter Higgins relating to arrangements for events this year. Peter is our part time, director of sponsorship, in our Faculty.

[REDACTED] Regardless of the situation, I would not expect to hear anything from him about any current correspondence on this matter until sometime next week, or later. He works 1 day per week in this sponsorship role.

I have deleted all the iterations of the MOU that went back and forth before it was signed with both companies.

[REDACTED]

[REDACTED]

If you would like more from Hugh White, please contact him directly.

All the best
Rosanne

Rosanne Taylor | Dean
Faculty of Veterinary Science



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Rm 204, JD Stewart Bld B01 | The University of Sydney | NSW | 2006
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CRICOS 00026A

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Tim Robinson

From: Vetsci Assistant on behalf of VetScience Dean
Sent: Wednesday, 22 October 2014 3:37 PM
To: Tim Robinson
Subject: Application for access (2014/7112)
Attachments: Signed Sydney MOU 2013 HILLs 25062013.pdf; sponsorship Royal canin agreement mg-830091139-0001.pdf; Hills Sponsorship Agreement 2014.pdf

22 October 2014

Mr Tim Robinson
Manager
Archives and Records Management Services
The University of Sydney NSW 2006

Dear Tim,

Please find the current agreements and sponsorship in place with the Faculty of Veterinary Science. Please note two different areas of our operations. The scope of our sponsorship arrangements are very modest relative to other veterinary schools here in Australia and leading vet schools in North America.

1. Faculty sponsorship, including hospitals. We have two current agreements. I understand these to be commercial in confidence, so request you modify these before releasing any details to protect the confidentiality of our sponsors. The sponsors are Royal Canin and Hills.
We have purposely entered into agreements with all those suitable businesses wishing to support Faculty activities, rather than having more lucrative exclusive arrangements. Our intention is to provide students and staff with opportunity to develop a well informed, scientifically based, choice on pet nutrition. This occurs through exposure to all the major brands in routine use in veterinary practice (note- both Hospital waiting rooms offer a full range of products from all suppliers).
Our specialist veterinary clinicians, particularly in medicine, discuss optimal nutritional management of each case, with the students, based on best scientific evidence. This promotes the development of critical evaluation and inquiry skills in pet nutrition, so graduates will be well equipped for exposure to full range of commercial product offerings once in practice.
Both pet food sponsors are supporters of faculty events for our professional partners in practice (Partners in Veterinary Education meeting), aimed at veterinarians.
2. Centre Veterinary Education. This is a continuing education operation for the veterinary profession that has a long history of events, supported by a broad range of sponsors. It operates through revenue raised from members, participants and sponsors. It is not engaged in educating veterinary students.

Our sponsorship arrangements abide by University policy.

It is possible that students may have some ad-hoc arrangements with sponsors- these are not managed or overseen by Faculty, although the students are made aware of the restrictions on what they can provide in terms of access.

More than a decade ago Hills was one of a number of sponsors of renovations to our small animal hospital, and have a plaque acknowledging this on one consulting room. This is not a current or ongoing stream of funds, so is not included in the agreements.

All the best

Professor Rosanne Taylor
Professor and Dean

From: Tim Robinson
Sent: Thursday, October 16, 2014 4:56 PM
To: VetScience Dean
Subject: Application for access (2014/7112)

Dear Professor Taylor

The University has received an application for access to information under the NSW Government Information Public Access Act (GIPA Act). The request is as follows:

Please supply details of research funds, sponsorships, agreements and contracts between pet food companies and the University of Sydney, its staff and students.

Where possible please group the contributions into categories:

- a.) Capital contributions for buildings, laboratories, library endowments, etc
- b.) Current account funding for research projects, lecturer salaries, textbooks, etc
- c.) Contributions in kind including student excursions, guest lecturers, product supply, teaching materials, teaching aids, etc

Such agreements will for the most part be with the Veterinary Faculty and Centre for Veterinary Education. Other departments of the University may have ties with pet-food companies.

Please supply copies of correspondence, email messages and memoranda that relate to the arrangements entered into by individuals and the University.

I would be grateful if you could forward me copies of any documents, email or similar records that you may hold so that I can advise the Group Secretary of their likely status under the Act. The Group Secretary, Mr Alex Maitland, has the delegation to make decisions under the GIPA Act. I would be grateful if the material could be sent to me by Thursday 23 October. Should you wish to discuss this matter please call me on x14263.

Regards and thanks,

Tim

TIM ROBINSON | Manager
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T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A

Tim Robinson

From: Peter Higgins
Sent: Wednesday, 8 October 2014 2:59 PM
To: Tim Robinson
Cc: VetScience Dean
Subject: RE: Application for access (2014/7112)

Dear Tim

Firstly, let me thank you for the time and effort that you spent explaining GIPA to me on the phone. I didn't realise that FOI had been superseded and replaced. I appreciate the way you explained everything to me.

As discussed, you have both MOUs from Hills and Royal Canin. There is nothing to add to that because they cover the extent of what is occurring with the two organisations. I am also not aware of any specific research funded by either company here, if you find anything in other faculties (which I think is unlikely) please let me know.

If I can help you in any other way please don't hesitate to contact me.

Peter

DR PETER HIGGINS | Director, External Relations
Faculty of Veterinary Science



THE UNIVERSITY OF SYDNEY
Gatekeeper's Lodge – B03 | The University of Sydney | NSW | 2006
T +61 2 9036 9479 | F +61 2 9351 3056
E Peter.Higgins@sydney.edu.au | W <http://sydney.edu.au>

CRICOS 00026A

This email plus any attachments to it are confidential. Any unauthorised use is strictly prohibited. If you receive this email in error, please delete it and any attachments.

Please think of our environment and only print this e-mail if necessary.

From: Tim Robinson
Sent: Wednesday, 8 October 2014 12:30 PM
To: Peter Higgins
Cc: VetScience Dean
Subject: Application for access (2014/7112)

Dear Dr Higgins,

I am writing to you at the suggestion of Veronica Boulton in the hope you will be able to assist me. The University has received an application for access to University information under the NSW *Government Information (Public Access) Act* (GIPA Act) as follows:

Please supply details of research funds, sponsorships, agreements and contracts between pet food companies and the University of Sydney, its staff and students.

Where possible please group the contributions into categories:

- a.) Capital contributions for buildings, laboratories, library endowments, etc
- b.) Current account funding for research projects, lecturer salaries, textbooks, etc
- c.) Contributions in kind including student excursions, guest lecturers, product supply, teaching materials, teaching aids, etc

Such agreements will for the most part be with the Veterinary Faculty and Centre for Veterinary Education. Other departments of the University may have ties with pet-food companies.

Please supply copies of correspondence, email messages and memoranda that relate to the arrangements entered into by individuals and the University.

The first step in processing such an application is for my office to identify and obtain copies of any and all relevant information. It is then assessed in accordance with the GIPA Act and a recommendation made to the University's Group Secretary, Mr Alex Maitland, who is the University's delegated decision maker.

I would be grateful for the opportunity to speak to you about this application and what relevant information may be held by the Faculty.

Regards and thanks,

Tim

TIM ROBINSON | Manager
Archives and Records Management Services
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T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A

Tim Robinson

From: Tim Robinson
Sent: Tuesday, 11 November 2014 3:02 PM
To: Rosanne Taylor
Subject: Application for access (2014/7112)

Dear Rosanne,

Just to let you know the Group Secretary has today made his decision in response to the access application relating to pet food company sponsorship. The Group Secretary decided that some of the information sought was available to the applicant through the Faculty's web site, that some was legally privileged and would not be released and that the remainder concerned the business interests of the companies concerned and would not be released. The applicant has rights of review over this decision. I shall let you know if anything further eventuates.

Regards,

Tim

TIM ROBINSON | Manager
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T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

2014/7/12

Tim Robinson

From: BP_ [REDACTED]
Sent: Tuesday, 11 November 2014 4:08 PM
To: Tim Robinson
Cc: [REDACTED]
Subject: RE: URGENT: Please call Hill's Pet Nutrition
Attachments: Hills FOI Submission Uni of Sydney 11 Nov 2014.pdf

Dear Tim,

Thank you for your email and letter.

We attach our formal response in relation to the access of information request (our reasons against disclosure are contained within).

Kind regards,

[REDACTED]
[REDACTED] - Seconded Lawyer | Hill's Pet Nutrition Australasia & Far East Legal
Level 14, 345 George Street Sydney NSW 2000 | GPO Box 3964 Sydney NSW 2001 | Australia
d: +61 (0)2 [REDACTED] m: +61(0) [REDACTED] | t: +61 (0)2 [REDACTED] e: bp [REDACTED] or HillsLegal_Sydney@hillspet.com

NOTE: I work part-time, Tuesdays, Wednesdays & Thursdays only. I am currently on secondment to Hill's Pet Nutrition Australasia & Far East Legal until April 2015.

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Please consider the environment when printing this email.

----- Forwarded by [REDACTED] AULSY/AP/COLPAL on 27/10/2014 01:03 PM -----

From: Tim Robinson <tim.robinson@sydney.edu.au>
To: [REDACTED] AULSY/AP/COLPAL@COLPAL
Date: 27/10/2014 12:54 PM
Subject: RE: URGENT: Please call Hill's Pet Nutrition

Dear [REDACTED]

Attached please find a copy of the consultation letter sent to [REDACTED] by post – the email address I had, and the one provided by the Hills switchboard did not work. Also attached is the leaflet I also sent to [REDACTED].

Please call me if you have any questions regarding this matter.

Regards,

Tim

TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>
CRICOS 00026A

From: [REDACTED] [mailto:[REDACTED]]
Sent: Wednesday, 22 October 2014 10:04 AM
To: Tim Robinson
Cc: [REDACTED]
Subject: URGENT: Please call Hill's Pet Nutrition
Importance: High

Confidential

Dear Tim

I am Hill's Pet Nutrition's in-house counsel. It has been brought to my attention that the University has received an FOI request from an external party regarding the contractual sponsorship arrangements between University of Sydney and Hill's, which we deem subject to confidentiality.

Can you please call me at the earliest convenience today to discuss this further and the University's views and intentions with respect to this FOI request?

Many thanks and regards

[REDACTED]

[REDACTED] Legal Counsel | Hill's Pet Nutrition Australasia & Far East
Level 14, 345 George Street Sydney NSW 2000 | GPO Box 3964 Sydney NSW 2001 | Australia
[REDACTED] or HillsLegal_Sydney@hillspet.com

NOTE: I work part-time, Mondays, Tuesdays & Wednesdays only.

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Please consider the environment when printing this email. [attachment "Consult Hills.pdf" deleted by [REDACTED] AULSY/AP/COLPAL] [attachment "fact_sheet_third_party_consultations_oct2010[1].pdf" deleted by [REDACTED] AULSY/AP/COLPAL]

<Hills FOI Submission 11 Nov 2014 Sydney Uni.doc>



Hill's Pet Nutrition Pty Limited (ABN 86 003 954 550)
Level 14, 345 George Street
Sydney NSW 2000
Australia

11 November 2014

Attn: Tim Robinson, Manager
Archives and Records Management Services
The University of Sydney
Sydney NSW 2006
Australia

By email: tim.robinson@sydney.edu.au

Dear Tim

Freedom of Information request

We are writing to you on behalf of Hill's Pet Nutrition Pty Limited (**Hill's**) regarding an access to information request by a third party under the Government Information (Public Access) Act 2009 (NSW) (**GIPA Act**).

We refer to your letter on behalf of The University of Sydney (the **University**) addressed to [REDACTED] dated 16 October 2014 which sets out an access to information request (the **Access Request**) for documents concerning the University and pet food companies such as Hill's. We understand that in accordance with the Access Request you have identified the following documents concerning Hill's:

Document Description
Memorandum of Understanding – Sponsorship

Date
25 June 2014

We set out below our submission against disclosure of this document.

Document	Submission against disclosure	GIPA Act sections
Memorandum of Understanding – Sponsorship	<p>The information within the contents of the memorandum concern identifying information which is of commercial value to, and concerns the business and financial affairs of, Hill's.</p> <p>The subject matter (which includes value amounts and supporting obligations) also concerns a proposed arrangement which if provided to third parties would substantially damage the value of the arrangement.</p> <p>The information within the documents were also provided on the basis that the information would remain confidential.</p> <p>Disclosure of this information would:</p> <p>(a) destroy and/or diminish the competitive</p>	Section 14(2), Item 4

	<p>commercial value of the subject matter of the information (given the considerable investment in both time and funds);</p> <p>(b) reveal the deliberation between two parties who are negotiating a competitive commercial arrangement which would ultimately prejudice the outcome of the process and as well as business, commercial and financial interests;</p> <p>(c) have an adverse effect on our affairs and prejudice supply of such information to the University, and</p> <p>which in all cases, would not advance the public interest.</p>	
--	--	--

For the reasons set out above, it is ultimately our view that non-disclosure significantly outweighs the public interest for disclosure.

Should you wish to discuss our submission above further, please do not hesitate to contact us on the details below.

Kind regards,

[Redacted signature]

[Redacted] Legal Counsel
Hill's Pet Nutrition
Office: +61 [Redacted]
Mobile: +61 [Redacted]

[Redacted] Secondee Lawyer
Hill's Pet Nutrition
Office: +61 [Redacted]
Mobile: +61 [Redacted]

Tim Robinson

From: Tim Robinson
Sent: Wednesday, 12 November 2014 8:02 AM
To: 'BP_ [REDACTED]'
Cc: [REDACTED] [REDACTED]
Subject: RE: URGENT: Please call Hill's Pet Nutrition

Dear [REDACTED]

Thanks for this. I'm afraid I needed the response within the five working days I specified in the consultation letter. There are tight time frames for responding to access applications and failure to adhere to them can be taken as a deemed refusal by the applicant. The University made its decision in the absence of your submission, however it was consistent with your views.

Regards,

Tim

TIM ROBINSON | Manager
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T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A

From: BP_ [REDACTED] [mailto:[REDACTED]]
Sent: Tuesday, 11 November 2014 4:08 PM
To: Tim Robinson
Cc: [REDACTED] [REDACTED]
Subject: RE: URGENT: Please call Hill's Pet Nutrition

Dear Tim,

Thank you for your email and letter.

We attach our formal response in relation to the access of information request (our reasons against disclosure are contained within).

Kind regards,
[REDACTED]

[REDACTED] **Seconded Lawyer** | Hill's Pet Nutrition Australasia & Far East Legal
Level 14, 345 George Street Sydney NSW 2000 | GPO Box 3964 Sydney NSW 2001 | Australia
d: +61 (0)2 [REDACTED] m: +61(0) [REDACTED] | t: +61 (0)2 [REDACTED] | e: [bp_\[REDACTED\]@HillsLegal_Sydney@hillspet.com](mailto:bp_[REDACTED]@HillsLegal_Sydney@hillspet.com)

NOTE: I work part-time, Tuesdays, Wednesdays & Thursdays only. I am currently on secondment to Hill's Pet Nutrition Australasia & Far East Legal until April 2015.

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From: Tim Robinson <tim.robinson@sydney.edu.au>
To: [REDACTED] AULSY/AP/COLPAL@COLPAL
Date: 27/10/2014 12:54 PM
Subject: RE: URGENT: Please call Hill's Pet Nutrition

Dear [REDACTED]

Attached please find a copy of the consultation letter sent to [REDACTED] by post – the email address I had, and the one provided by the Hills switchboard did not work. Also attached is the leaflet I also sent to Mr [REDACTED].

Please call me if you have any questions regarding this matter.

Regards,

Tim

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CRICOS 00026A

From: [REDACTED]
Sent: Wednesday, 22 October 2014 10:04 AM
To: Tim Robinson
Cc: [REDACTED]
Subject: URGENT: Please call Hill's Pet Nutrition
Importance: High

Confidential

Dear Tim

I am Hill's Pet Nutrition's in-house counsel. It has been brought to my attention that the University has received an FOI request from an external party regarding the contractual sponsorship arrangements between University of Sydney and Hill's, which we deem subject to confidentiality.

Can you please call me at the earliest convenience today to discuss this further and the University's views and intentions with respect to this FOI request?

Many thanks and regards

[REDACTED]
[REDACTED] - Legal Counsel | Hill's Pet Nutrition Australasia & Far East

Level 14, 345 George Street Sydney NSW 2000 | GPO Box 3964 Sydney NSW 2001 | Australia

[REDACTED] | *: [REDACTED] or HillsLegal_Sydney@hillspet.com

NOTE: I work part-time, Mondays, Tuesdays & Wednesdays only.

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Please consider the environment when printing this email. [attachment "Consult Hills.pdf" deleted by [REDACTED] AULSY/AP/COLPAL] [attachment "fact_sheet_third_party_consultations_oct2010[1].pdf" deleted by [REDACTED] AULSY/AP/COLPAL]

<Hills FOI Submission 11 Nov 2014 Sydney Uni.doc>

Tim Robinson

From: Rosanne Taylor
Sent: Tuesday, 11 November 2014 3:08 PM
To: Tim Robinson
Subject: Re: Application for access (2014/7112)

Thank you Tim

Yes there is information on partly sponsored events available freely. I am glad the remainder has been resolved.

All the best,

Rosanne Taylor

On 10 Nov 2014, at 10:02 pm, Tim Robinson <tim.robinson@sydney.edu.au> wrote:

Dear Rosanne,

Just to let you know the Group Secretary has today made his decision in response to the access application relating to pet food company sponsorship. The Group Secretary decided that some of the information sought was available to the applicant through the Faculty's web site, that some was legally privileged and would not be released and that the remainder concerned the business interests of the companies concerned and would not be released. The applicant has rights of review over this decision. I shall let you know if anything further eventuates.

Regards,

Tim

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Documents from file 2014/8813 – internal review

Tim Robinson

From: Tim Robinson
Sent: Tuesday, 16 December 2014 11:35 AM
To: [REDACTED]
Subject: Consultation under GIP Act (2014/8813)
Attachments: fact_sheet_third_party_consultations_oct2010[1].pdf; Consult Royal Canin.pdf

Dear [REDACTED]

Attached please find a letter of consultation under the NSW *Government Information Public Access Act 2009*. Also attached is a fact sheet regarding consultation under the Act.

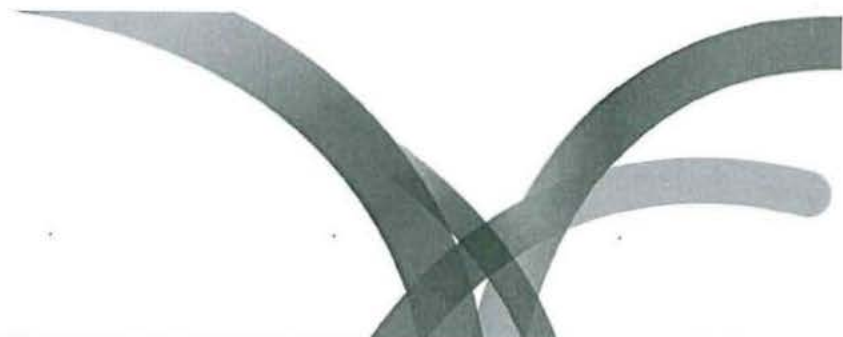
Please call me if you wish to discuss this.

Regards,

Tim

TIM ROBINSON | Manager
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CRICOS 00026A



Third party consultation

Fact sheet

July 2014

This fact sheet aims to explain to individuals and organisations why they are being consulted by government agency and what their rights are under the Government Information (Public Access) Act 2009

You have received this fact sheet because an agency has received an application under the GIPA Act that may involve your **personal information, business or research interests**.

Your views are required to help agencies make the best decision possible about whether or not to release all or part of the information that has been requested.

This fact sheet is not legal advice and should not be taken as such or relied upon as legal advice. You should always consult a solicitor in the event of needing legal advice on the GIPA Act.

What is the GIPA Act?

The GIPA Act commenced on 1 July 2010 and gives individuals a right of access to information held by NSW State Government "agencies", e.g. departments, authorities and local councils. The new system is focused on making government information more readily available.

The GIPA Act does not, however, allow access to all information at all times. An agency may refuse access to information if there is "overriding public interest against disclosure".

This is determined by seeing whether there are any "public interest considerations against disclosure" and the strength of the considerations. Some of the available considerations against disclosure apply to information that is someone else's personal information, or affects someone's business or research interests.

What are the consultation requirements?

NSW privacy law requires public sector agencies, Where an application is received for access to information concerning a third party (that is, someone other than the applicant or the agency that received the application), then the agency is required to take all reasonable steps to consult with the third party to obtain their views. This requirement exists so that sensitive

information of third parties is not released without proper consultation and careful consideration.

What is the process?

An agency is generally required to give access to information that it holds that is not subject to an "overriding public interest against disclosure". When access to information is refused under the GIPA Act, the applicant must be advised of the reasons why.

To decide whether information should be released, an agency must apply the public interest test. This is done by balancing any public interest consideration in favour of disclosure with any public interest consideration against disclosure. For more information about this see our [Fact sheet: What is in the public interest?](#)

Section 14 of the GIPA Act provides a list of public interest considerations that may be taken into account as considerations against disclosure when applying the public interest test. These include:

Individual rights, judicial processes and natural justice

There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to have one or more of the following effects:

- (a) reveal an individual's personal information;
- (b) contravene an Information Protection Principle (IPP) under the *Privacy and Personal Information Protection Act 1998* (PPIP Act) or a Health Privacy Principle (HPP) under the *Health Records and Information Privacy Act 2002* (HRIP Act);
- (c) prejudice any court proceedings by revealing matter prepared for the purposes of or in relation to current or future proceedings;
- (d) prejudice the fair trial of any person, the impartial adjudication of any case or a person's right to procedural fairness;
- (e) reveal false or unsubstantiated allegations about a person that are defamatory;
- (f) expose a person to a risk of harm or of serious harassment or serious intimidation;
- (g) in the case of the disclosure of personal information about a child—the disclosure of

information that it would not be in the best interests of the child to have disclosed.

Business and research interests of agencies and other persons

There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to have one or more of the following effects:

- (a) undermine competitive neutrality in connection with any functions of an agency in respect of which it competes with any person or otherwise place an agency at a competitive advantage or disadvantage in any market;
- (b) reveal commercial-in-confidence provisions of a government contract;
- (c) diminish the competitive commercial value of any information to any person;
- (d) prejudice any person's legitimate business, commercial, professional or financial interests;
- (e) prejudice the conduct, effectiveness or integrity of any research by revealing its purpose, conduct or results (whether or not commenced and whether or not completed).

Section 54 of the GIPA Act provides the steps to be taken when consulting:

1. An agency must take such steps (if any) as are reasonably practicable to consult with a person before providing access to information relating to the person in response to an access application if it appears that:
 - a) the information is of a kind that requires consultation under this section; and
 - b) the person may reasonably be expected to have concerns about the disclosure of the information; and
 - c) those concerns may reasonably be expected to be relevant to the question of whether there is a public interest consideration against disclosure of the information.
2. Information relating to a person is of a kind that requires consultation under this section if the information:
 - a) includes personal information about the person; or
 - b) concerns the person's business, commercial, professional or financial interests; or
 - c) concerns research that has been, is being, or is intended to be, carried out by or on behalf of the person; or

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What if I object, but the agency decides to release the information anyway?

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You have **20 working days** from the date of the decision to ask for an internal review, by the agency.

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You have **40 working days** from the date of the decision of an internal review to ask for a review by the Information Commissioner.

On reviewing the decision, the Information Commissioner can make recommendations about the decision to the agency.

Note: You cannot ask the Information Commissioner to review a decision that has already been reviewed by the NSW Civil and Administrative Tribunal.

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The agency cannot release the information until you have exhausted all your review rights.

You should also be aware that if the agency agrees with you and denies access to the information, then the GIPA Applicant has similar review rights. Fees and charges apply to these review processes.

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If the agency is considering publishing the information you've been consulted about, the agency must notify you in writing:

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For more information

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Freecall: 1800 472 679
Email: ipcinfo@ipc.nsw.gov.au
Website: www.ipc.nsw.gov.au



Tim Robinson
Manager, Archives and Records Management Services

16 December 2014

[REDACTED]
Scientific Communications Manager
Royal Canin Australia
4/247 Ferntree Gully Road
Mount Waverley VIC 3149

Email: [REDACTED]

Dear [REDACTED]

Application for access to University information – our ref 2014/8813

On 16 October this year I wrote to you regarding a request the University had received for access to information under the NSW *Government Information (Public Access) Act 2009* ("GIPA Act"). The University determined this request for access on 11 November 2014. The applicant has sought an internal review of that decision.

As the internal review reconsiders the application afresh, the University is again consulting you regarding the business interests of Royal Canin Australia.

The University is seeking your views regarding release of information in the attached documents, including of the *Memorandum of Understanding – Sponsorship* between the University and Royal Canin Australia signed by you on 22 April 2013. The pdf documents have draft redactions applied indicating our preliminary thoughts regarding what might be in the public interest to release.

You are entitled to object to the release of this information on any of the following grounds:

Government Information (Public Access) Act 2009

14 Public interest considerations against disclosure

- (2) The public interest considerations listed in the Table to this section are the only other considerations that may be taken into account under this Act as public interest considerations against disclosure for the purpose of determining whether there is an overriding public interest against disclosure of government information.

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4 Business interests of agencies and other persons

There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to have one or more of the following effects:

- (a) undermine competitive neutrality in connection with any functions of an agency in respect of which it competes with any person or otherwise place an agency at a competitive advantage or disadvantage in any market,



- (b) reveal commercial-in-confidence provisions of a government contract,
- (c) diminish the competitive commercial value of any information to any person,
- (d) prejudice any person's legitimate business, commercial, professional or financial interests,
- (e) prejudice the conduct, effectiveness or integrity of any research by revealing its purpose, conduct or results (whether or not commenced and whether or not completed).

Any objection you make must be taken into account in deciding the access application.

However, we may still decide to release the information if your reasons for objecting do not outweigh the public interest in releasing the information.

If this occurs, you will be notified and your personal information will not be released until you have an opportunity to apply have the decision reviewed.

I would be grateful could you please advise the University of your views by **Friday 9 January 2015**. The University will be closed from c.o.b. Thursday 18 December 2014 until Monday 5 January 2015.

As I will be on leave during January, my colleague Anne Picot will be dealing with this matter once the University re-opens. Her contact details are 02 9351 7262, or anne.picot@sydney.edu.au.

Yours sincerely,



Manager, Archives and Records Management Services

Tim Robinson

From: Tim Robinson
Sent: Tuesday, 16 December 2014 11:37 AM
To: [REDACTED]
Subject: Consultation under the GIPA Act (2014/8813)
Attachments: Consult Hills.pdf; fact_sheet_third_party_consultations_oct2010[1].pdf

Dear [REDACTED]

Attached please find a letter of consultation under the NSW *Government Information Public Access Act 2009*. Also attached is a fact sheet regarding consultation under the Act.

Please call me if you wish to discuss this.

Regards,

Tim

TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A



Tim Robinson
Manager, Archives and Records Management Services

16 December 2014

Ms [REDACTED]
Legal Counsel
Hill's Pet Nutrition Pty Ltd
Level 14, 345 George Street
Sydney NSW 2000

Email: [REDACTED]

Dear [REDACTED]

Application for access to University information – our ref 2014/8813

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As the internal review reconsiders the application afresh, the University is again consulting you regarding the business interests of Hills Pet Nutrition Pty Ltd.

The University is seeking your views regarding release of information in the attached documents, including of the *Memorandum of Understanding – Sponsorship between the University and Hills Pet Nutrition Pty Ltd* signed by you on 25 June 2013. The pdf documents have draft redactions applied indicating our preliminary thoughts regarding what might be in the public interest to release.

You are entitled to object to the release of this information on any of the following grounds:

Government Information (Public Access) Act 2009

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THE UNIVERSITY OF
SYDNEY

- (c) diminish the competitive commercial value of any information to any person,
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Yours sincerely,

Manager, Archives and Records Management Services



Third party consultation

This fact sheet aims to explain to individuals and organisations why they are being consulted by government agency and what their rights are under the Government Information (Public Access) Act 2009

You have received this fact sheet because an agency has received an application under the GIPA Act that may involve your **personal information, business or research interests**.

Your views are required to help agencies make the best decision possible about whether or not to release all or part of the information that has been requested.

This fact sheet is not legal advice and should not be taken as such or relied upon as legal advice. You should always consult a solicitor in the event of needing legal advice on the GIPA Act.

What is the GIPA Act?

The GIPA Act commenced on 1 July 2010 and gives individuals a right of access to information held by NSW State Government "agencies", e.g. departments, authorities and local councils. The new system is focused on making government information more readily available.

The GIPA Act does not, however, allow access to all information at all times. An agency may refuse access to information if there is "overriding public interest against disclosure".

This is determined by seeing whether there are any "public interest considerations against disclosure" and the strength of the considerations. Some of the available considerations against disclosure apply to information that is someone else's personal information, or affects someone's business or research interests.

What are the consultation requirements?

NSW privacy law requires public sector agencies, Where an application is received for access to information concerning a third party (that is, someone other than the applicant or the agency that received the application), then the agency is required to take all reasonable steps to consult with the third party to obtain their views. This requirement exists so that sensitive

information of third parties is not released without proper consultation and careful consideration.

What is the process?

An agency is generally required to give access to information that it holds that is not subject to an "overriding public interest against disclosure". When access to information is refused under the GIPA Act, the applicant must be advised of the reasons why.

To decide whether information should be released, an agency must apply the public interest test. This is done by balancing any public interest consideration in favour of disclosure with any public interest consideration against disclosure. For more information about this see our [Fact sheet: What is in the public interest?](#)

Section 14 of the GIPA Act provides a list of public interest considerations that may be taken into account as considerations against disclosure when applying the public interest test. These include:

Individual rights, judicial processes and natural justice

There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to have one or more of the following effects:

- (a) reveal an individual's personal information;
- (b) contravene an Information Protection Principle (IPP) under the *Privacy and Personal Information Protection Act 1998* (PPIP Act) or a Health Privacy Principle (HPP) under the *Health Records and Information Privacy Act 2002* (HRIP Act);
- (c) prejudice any court proceedings by revealing matter prepared for the purposes of or in relation to current or future proceedings;
- (d) prejudice the fair trial of any person, the impartial adjudication of any case or a person's right to procedural fairness;
- (e) reveal false or unsubstantiated allegations about a person that are defamatory;
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- (g) in the case of the disclosure of personal information about a child—the disclosure of

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information that it would not be in the best interests of the child to have disclosed.

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Section 54 of the GIPA Act provides the steps to be taken when consulting:

1. An agency must take such steps (if any) as are reasonably practicable to consult with a person before providing access to information relating to the person in response to an access application if it appears that:
 - a) the information is of a kind that requires consultation under this section; and
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Tim Robinson

From: Tim Robinson
Sent: Tuesday, 16 December 2014 11:46 AM
To: 'BP_ [REDACTED]'
Subject: FW: TRIM: Consultation under the GIPA Act (2014/8813)
Attachments: Consult Hills.pdf; fact_sheet_third_party_consultations_oct2010[1].pdf

Dear [REDACTED]

A copy as requested.

Regards,

Tim

TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A

From: Tim Robinson
Sent: Tuesday, 16 December 2014 11:37 AM
To: [REDACTED]
Subject: TRIM: Consultation under the GIPA Act (2014/8813)

Dear [REDACTED]

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CRICOS 00026A



Third party consultation

Fact sheet

July 2014

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Website: www.ipc.nsw.gov.au



Tim Robinson
Manager, Archives and Records Management Services

16 December 2014

Ms [REDACTED]
Legal Counsel
Hill's Pet Nutrition Pty Ltd
Level 14, 345 George Street
Sydney NSW 2000

Email: [REDACTED]

Dear [REDACTED]

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The University is seeking your views regarding release of information in the attached documents, including of the *Memorandum of Understanding – Sponsorship between the University and Hills Pet Nutrition Pty Ltd* signed by you on 25 June 2013. The pdf documents have draft redactions applied indicating our preliminary thoughts regarding what might be in the public interest to release.

You are entitled to object to the release of this information on any of the following grounds:

<p><i>Government Information (Public Access) Act 2009</i></p> <p>14 Public interest considerations against disclosure</p> <p>(2) The public interest considerations listed in the Table to this section are the only other considerations that may be taken into account under this Act as public interest considerations against disclosure for the purpose of determining whether there is an overriding public interest against disclosure of government information.</p> <p>.....</p> <p>4 Business interests of agencies and other persons</p> <p>There is a public interest consideration against disclosure of information if disclosure of the information could reasonably be expected to have one or more of the following effects:</p> <p>(a) undermine competitive neutrality in connection with any functions of an agency in respect of which it competes with any person or otherwise place an agency at a competitive advantage or disadvantage in any market,</p> <p>(b) reveal commercial-in-confidence provisions of a government contract,</p>
--



- (c) diminish the competitive commercial value of any information to any person,
- (d) prejudice any person's legitimate business, commercial, professional or financial interests,
- (e) prejudice the conduct, effectiveness or integrity of any research by revealing its purpose, conduct or results (whether or not commenced and whether or not completed).

Any objection you make must be taken into account in deciding the access application.

However, we may still decide to release the information if your reasons for objecting do not outweigh the public interest in releasing the information.

If this occurs, you will be notified and your personal information will not be released until you have an opportunity to apply have the decision reviewed.

I would be grateful could you please advise the University of your views by **Friday 9 January 2015**. The University will be closed from c.o.b. Thursday 18 December 2014 until Monday 5 January 2015.

As I will be on leave during January, my colleague Anne Picot will be dealing with this matter once the University re-opens. Her contact details are 02 9351 7262, or anne.picot@sydney.edu.au.

Yours sincerely,

Manager, Archives and Records Management Services

Tim Robinson

From: BP_ [REDACTED] <[REDACTED]>
Sent: Tuesday, 16 December 2014 11:50 AM
To: Tim Robinson
Cc: [REDACTED]
Subject: Re: FW: TRIM: Consultation under the GIPA Act (2014/8813)

Thanks Tim.

[REDACTED] - Secondee Lawyer | Hill's Pet Nutrition Australasia & Far East Legal
Level 14, 345 George Street Sydney NSW 2000 | GPO Box 3964 Sydney NSW 2001 | Australia
d: +61 (0)2 [REDACTED] m: +61(0) [REDACTED] | t: +61 [REDACTED] e: bp_[REDACTED] or HillsLegal_Sydney@hillspet.com

NOTE: I work part-time, Tuesdays, Wednesdays, Thursdays (9am to 1pm) & Fridays (9am to 1pm) only. I am currently on secondment to Hill's Pet Nutrition Australasia & Far East Legal until April 2015.

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Please consider the environment when printing this email.

From: Tim Robinson <tim.robinson@sydney.edu.au>
To: BP_ [REDACTED] AULSY/API/COLPAL@COLPAL
Date: 16/12/2014 11:46 AM
Subject: FW: TRIM: Consultation under the GIPA Act (2014/8813)

Dear [REDACTED]

A copy as requested.

Regards,

Tim
TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>
CRICOS 00026A

From: Tim Robinson
Sent: Tuesday, 16 December 2014 11:37 AM
To: [REDACTED]
Subject: TRIM: Consultation under the GIPA Act (2014/8813)

Dear [REDACTED]

Attached please find a letter of consultation under the NSW *Government Information Public Access Act 2009*. Also attached is a fact sheet regarding consultation under the Act.

Please call me if you wish to discuss this.

Regards,

Tim

TIM ROBINSON | Manager

Archives and Records Management Services

THE UNIVERSITY OF SYDNEY

Archives A14 | The University of Sydney | NSW | 2006

T +61 2 9351 4263

E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

CRICOS 00026A

[attachment "Consult Hills.pdf" deleted by BP_ [REDACTED] AULSY/AP/COLPAL] [attachment

"fact_sheet_third_party_consultations_oct2010[1].pdf" deleted by BP_ [REDACTED] AULSY/AP/COLPAL]

2014/8813

Tim Robinson

From: BP [redacted] <[redacted]>
Sent: Thursday, 8 January 2015 5:11 PM
To: Tim Robinson; Anne Picot
Cc: [redacted]
Subject: Re: FW: TRIM: Consultation under the GIPA Act (2014/8813)
Attachments: Hills FOI Submission 8 Jan 2015 Sydney Uni.pdf

Dear Tim and Anne,

Thank you for your letter. Please find attached our submission regarding the access to information relevant to Hill's.

Our submission is consistent with your preliminary assessment with a minor request to redact additional information relating to the names of our employees.

Kind regards,

[redacted]

[redacted] Secondee Lawyer | Hill's Pet Nutrition Australasia & Far East Legal
Level 14, 345 George Street Sydney NSW 2000 | GPO Box 3964 Sydney NSW 2001 | Australia
d: +61 (0)2 [redacted] m: +61 (0) [redacted] t: +61 (0)2 [redacted] | e: bp [redacted] or HillsLegal_Sydney@hillspet.com

NOTE: I work part-time, Tuesdays, Wednesdays, Thursdays (9am to 1pm) & Fridays (9am to 1pm) only. I am currently on secondment to Hill's Pet Nutrition Australasia & Far East Legal until April 2015.

This email communication is intended only for the use of the individual or entity to which it is addressed and may contain information that is proprietary, privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient of the email communication, or if it reasonably appears that this communication was sent to you in error, please do not disseminate, distribute or copy the communication, by email or otherwise. Instead, please notify me immediately by return email (including the original message in your reply) and by telephone [redacted] and then delete and discard all copies of the communication. Thank you.
Please consider the environment when printing this email.

From: Tim Robinson <tim.robinson@sydney.edu.au>
To: BP [redacted] AULSY/AP/COLPAL@COLPAL
Date: 16/12/2014 11:46 AM
Subject: FW: TRIM: Consultation under the GIPA Act (2014/8813)

Dear [redacted]

A copy as requested.

Regards,

Tim
TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006



Hill's Pet Nutrition Pty Limited (ABN 86 003 954 550)
Level 14, 345 George Street
Sydney NSW 2000
Australia

8 January 2015

Attn: Tim Robinson, Manager & Anne Picot

Archives and Records Management Services
The University of Sydney
Sydney NSW 2006
Australia

By email: tim.robinson@sydney.edu.au & anne.picot@sydney.edu.au

Dear Mr Robinson and Ms Picot

Freedom of Information request – internal review

We are writing to you on behalf of Hill's Pet Nutrition Pty Limited (**Hill's**) regarding an access to information request by a third party under the Government Information (Public Access) Act 2009 (NSW) (**GIPA Act**).

We refer to your letter on behalf of The University of Sydney (the **University**) addressed to [REDACTED] [REDACTED] dated 16 October 2014 and to your second letter dated 16 December 2014 to which this submission relates (the **Access Request**) for documents concerning the University and pet food companies such as Hill's.

We understand that in accordance with the Access Request you have provided for our consideration a redacted version (with red boxes) of the Memorandum of Understanding – Sponsorship dated 25 June 2014 and two emails from Rosanne Taylor both addressed to [REDACTED] in November 2012.

We agree with the University's proposed preliminary redaction assessment (**Redacted Information**) and in addition provide you with further background information supporting the decision to redact that information sought to be disclosed under the Access Request. Our submission below is based on Section 14(2) of the GIPA Act having regard mainly to paragraphs (b) and (c) of Item 4 (Business interests of agencies and other persons).

Consistent with the proposed decision regarding the Redacted Information, separately, we ask that you redact:

- (a) the name [REDACTED] with the tax invoices, within the MOU in the 'Sponsor' box and in handwriting under the signature block and on the cover page of the email; and
- (b) the name [REDACTED] within the MOU in the 'Sponsor' box and in handwriting under the signature block; and
- (c) the name [REDACTED] on the cover page of the email.

Submission

The Redacted Information discloses the nature of the sponsorship arrangement between Hill's and the University which is commercially valuable to Hill's and concerns Hill's business and commercial

interest (for completeness we also note that it is understood that the Redacted Information is confidential, protected by an obligation of confidence).

For example, the Redacted Information discloses the whether or not certain events are subject to exclusivity and reveals its plans and strategies of Hill's in relation to its sponsorship arrangements. This information can be identified on both pages of the letter dated 5 March 2014 which evidences the sponsorship package levels for particular events (ie. plans and levels such as platinum, exclusive, etc). The Schedule to the terms and conditions also disclose in detail the sponsorship benefits which Hill's receives (ie. product promotion rights, lectures, conferences, staff involvement and so on). This information is integral to Hill's business given it forms a significant part of our marketing and promotional strategy.

The Schedule (which contain the commercial terms) to the terms and conditions was privately negotiated and agreed, not by public tender. Hill's has a number of sponsorship arrangements with other universities (including NSW, Victoria, South Australia, Queensland, etc) which are confidential and the disclosure of the terms of one arrangement would have an adverse effect on another arrangement. For example, counterparties would be able to seek terms similar to that obtained by the University.

Revealing the commercial terms of the Hill's sponsorship arrangement would effectively mean that any concessions or favourable terms that Hill's has provided to the University would be available to another university or third party in another bargain (such as whether Hill's sought exclusivity for a particular event and the corresponding price that it paid for those rights). Should this information be revealed to any other party it may also provide an opportunity for a pet food competitor to adopt a more advantageous sponsorship strategy to Hill's and offer terms which are more favourable.

For example, the tax invoices and the Schedule disclose the dollar amounts Hill's pays for certain sponsorship rights which could be used by a third party to outbid Hill's for the same rights or promote a bidding war. Additionally, the Schedule discloses the marketing strategy of Hill's. A third party pet food competitor could, for example, discern which areas Hill's markets and sponsors its products and use this information to unfairly develop a competing strategy (without investing and conducting their own research). Ultimately, third party competitors would obtain a commercial advantage which would prejudice Hill's.

Should the terms be made public the value of the commercial bargain that Hill's has struck with the University would be diminished. Disclosure would devalue the sponsorship arrangement and in the long term Hill's would need to reconsider the value of the arrangement under its sponsorship arrangements with the University. Furthermore Hill's ability to negotiate any sponsorship arrangement in the future with the University or any other university would be prejudiced.

Ultimately disclosure of this information would destroy and/or diminish the commercial value of that information and would not advance the public interest. Alternatively, the information also concerns the commercial affairs and business interests of Hills and disclosure would not only prejudice Hill's but it would also prejudice the future collection and supply of Hill's products with the University and the corresponding information and benefits it receives under that arrangement.

Should you wish to discuss our submission above further, please do not hesitate to contact us on the details below.

Kind regards,

[Redacted]

[Redacted] Legal Counsel
Hill's Pet Nutrition
Office: +61 [Redacted]
Mobile: +61 [Redacted]

[Redacted] Secondee Lawyer
Hill's Pet Nutrition
Office: +61 [Redacted]
Mobile: +61 [Redacted]

2014/8813

From: [Redacted]
To: Deborah Gibson
Cc: [Redacted]
Subject: RE: GIPA Consultation
Date: Friday, 30 January 2015 10:19:30 AM

Hi Debbie,

Thank you so much- the proposed areas to be withheld from release would be perfect for us.

Thank you very much Debbie- I really appreciate you allowing me to have input here.

Kind Regards,

[Redacted]



[Redacted]
Corporate Affairs Manager Aus & NZ
Land Line: [Redacted] T: [Redacted]
M: +61 [Redacted]
Email: [Redacted]

Royal Canin Australia
4/247 Ferntree Gully Rd
Mt Waverley VIC 3149
Australia



Please consider the environment - do you really need to print this mail?

CONFIDENTIALITY

The information contained in this message and any attachments here are intended only for the personal use of the designated recipient(s) named above. If the reader of this message is not the intended recipient, you are hereby notified that you have received this document in error, and that any review, dissemination, distribution, or copying of this message is prohibited. Please notify us immediately by telephone. Thank you for your prompt cooperation.

From: Deborah Gibson [mailto:deborah.gibson@sydney.edu.au]
Sent: Friday, 30 January 2015 9:54 AM
To: [Redacted]
Cc: Tim Robinson
Subject: GIPA Consultation

Hi [Redacted]

Copy of documents as requested is attached. When you open the attachment in Adobe, you should see the red boxes outlining the material which it is proposed be withheld from release.

Regards Debbie

Debbie Gibson
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 2691
E deborah.gibson@sydney.edu.au | W <http://sydney.edu.au/arms>
(I work Thursdays and Fridays)

Documents from file 2015/32156 – IPC review

2015/3215

Tim Robinson

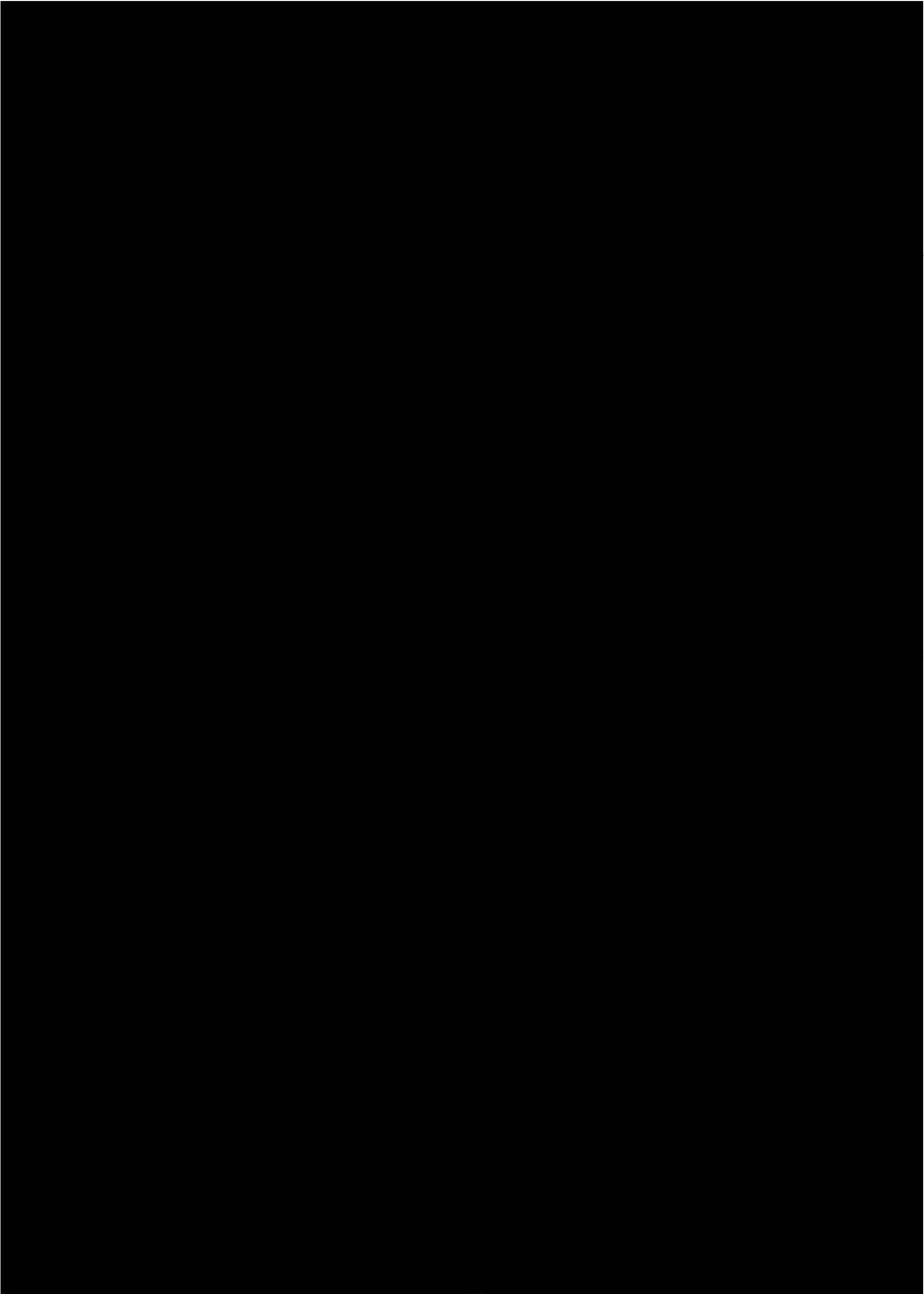
From: Tim Robinson
Sent: Wednesday, 27 May 2015 9:40 AM
To: 'Sarah Heesom'

TIM ROBINSON | Manager
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 4263
E tim.robinson@sydney.edu.au | W <http://sydney.edu.au/arms>

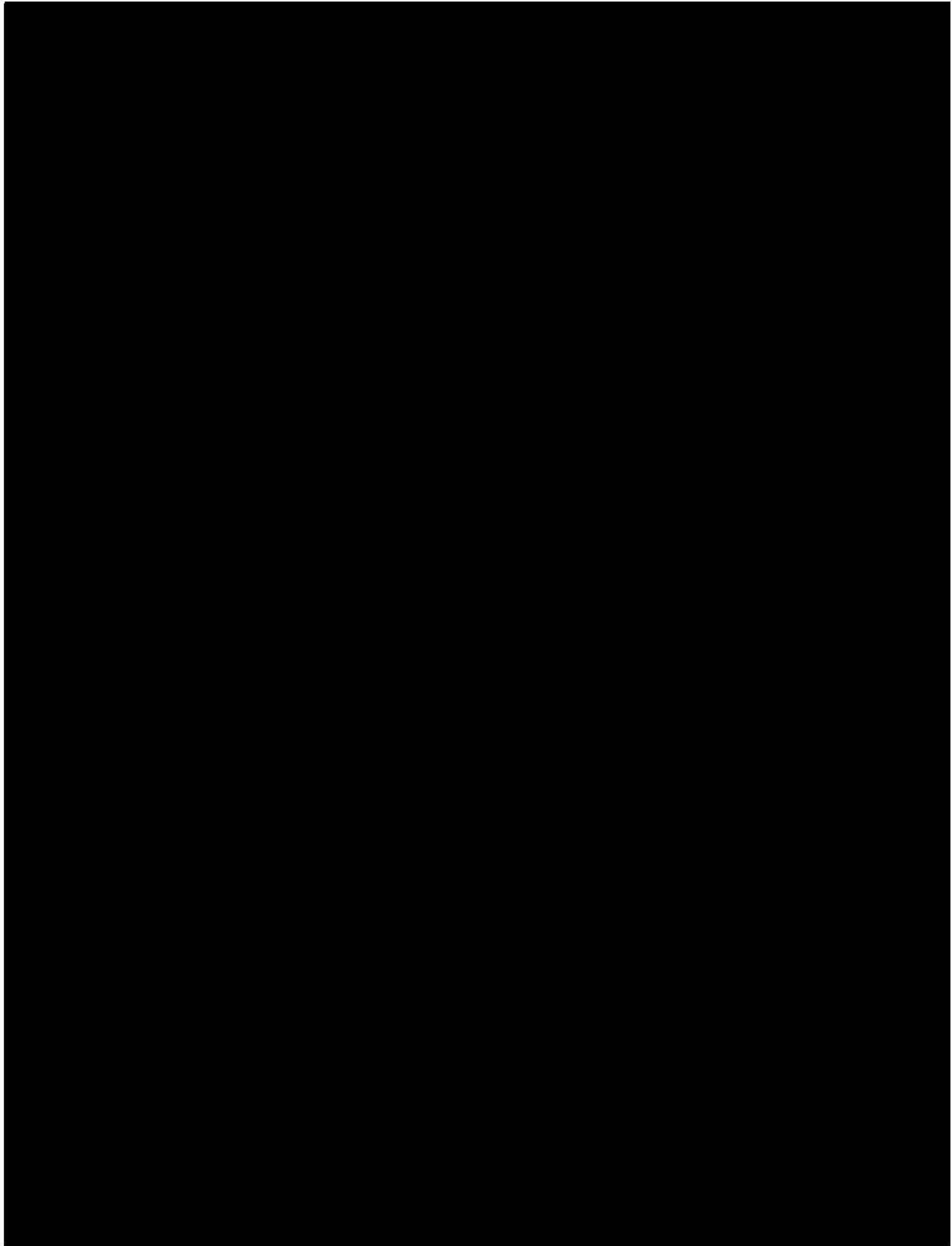
CRICOS 00026A

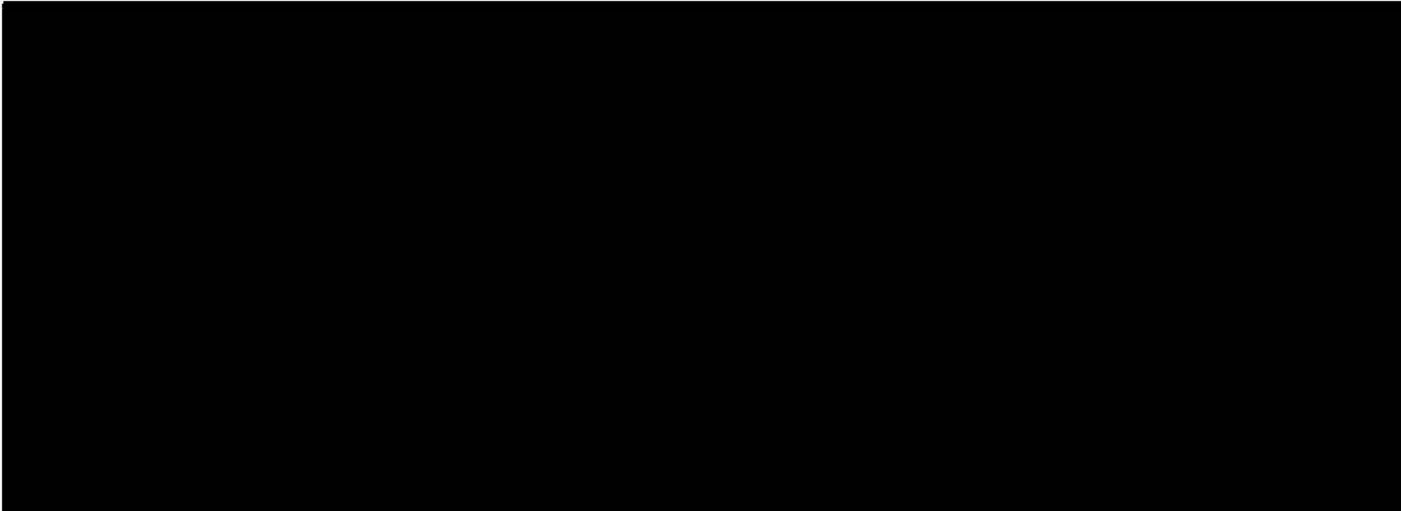
Tim Robinson

From: Tim Robinson
Sent: Thursday, 28 May 2015 2:23 PM
To: 'Sarah Heesom'



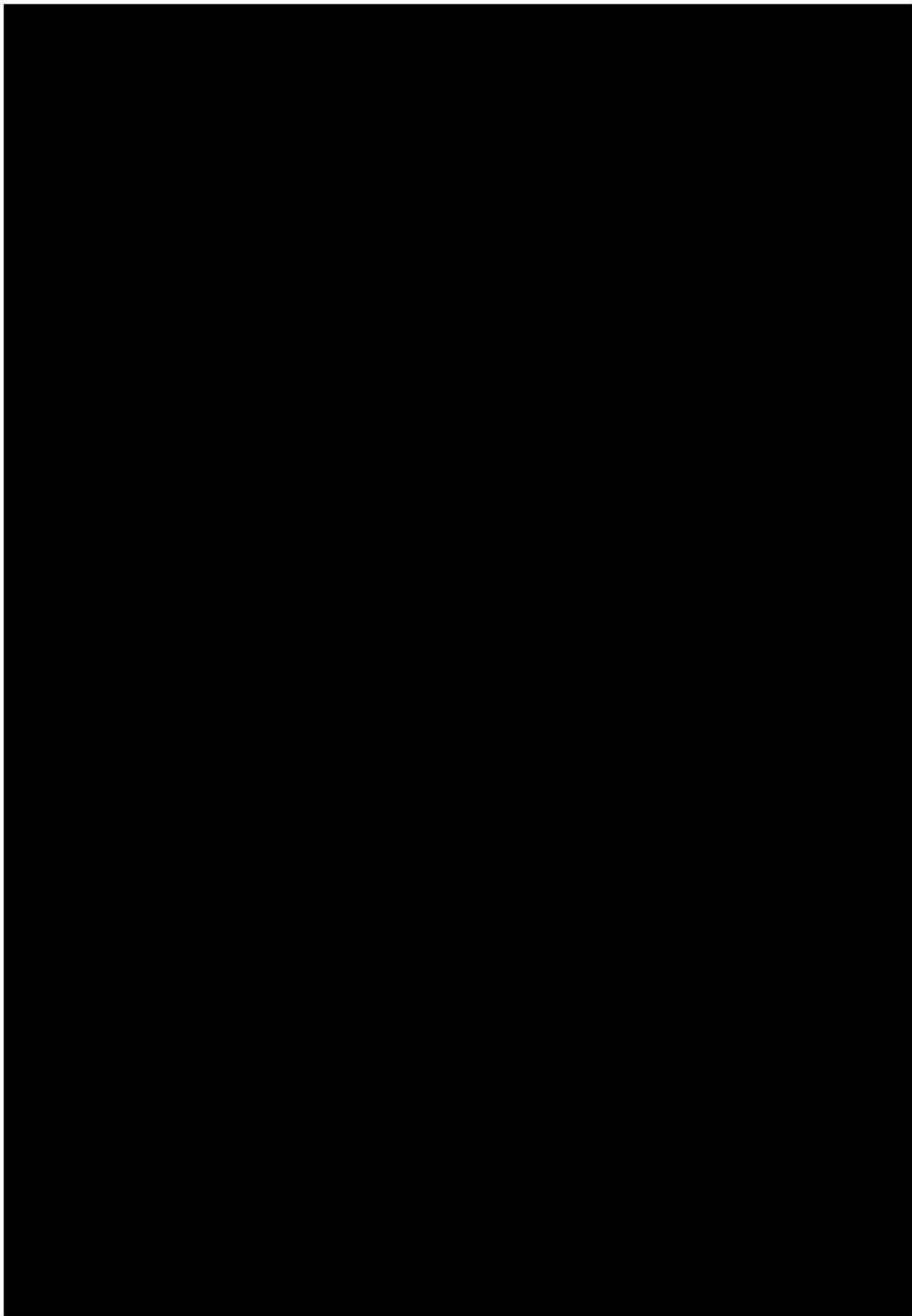
if





Tim Robinson

From: Tim Robinson
Sent: Monday, 1 June 2015 3:38 PM
To: 'Sarah Heesom'



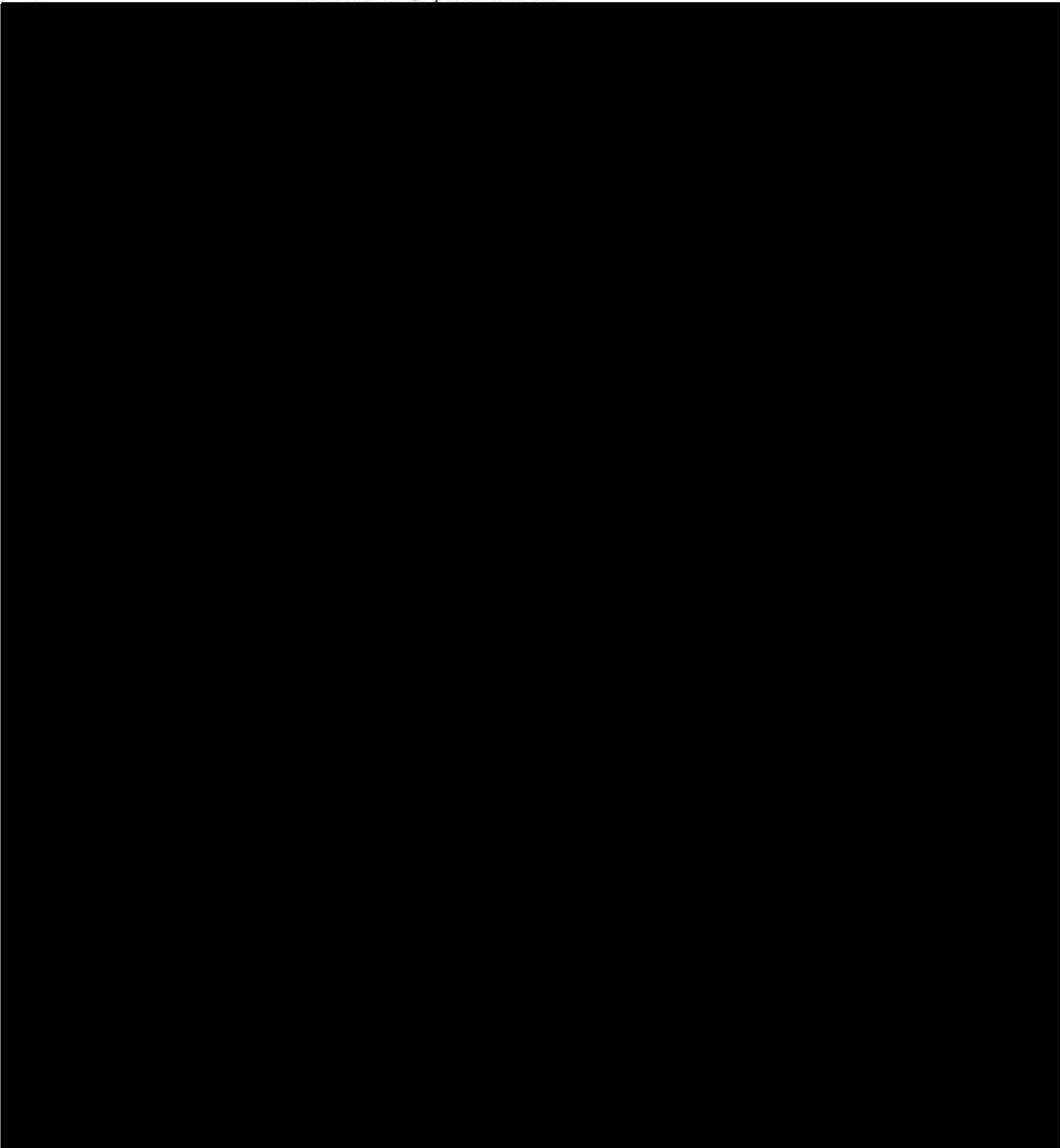
Tim Robinson

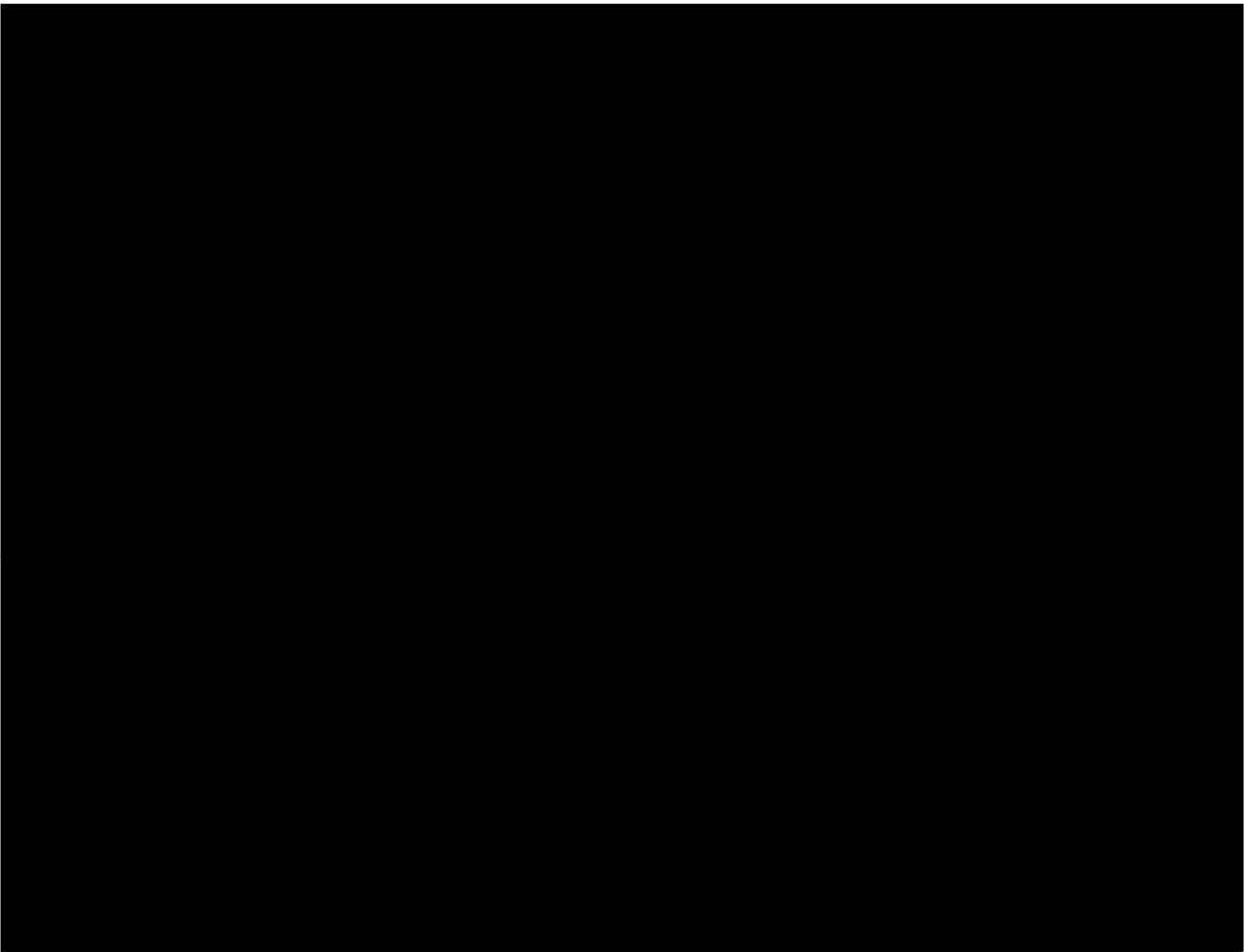
From: Sarah Heesom <sarah.heesom@optusnet.com.au>
Sent: Monday, 1 June 2015 3:50 PM
To: Tim Robinson



Tim Robinson

From: Tim Robinson
Sent: Tuesday, 23 June 2015 10:14 AM
To: sarah.heesom@optusnet.com.au





Tim Robinson

From: Tim Robinson
Sent: Tuesday, 23 June 2015 10:07 AM
To: sarah.heesom@optusnet.com.au

Tim Robinson

From: Tim Robinson
Sent: Tuesday, 23 June 2015 9:51 AM
To: sarah.heesom@optusnet.com.au



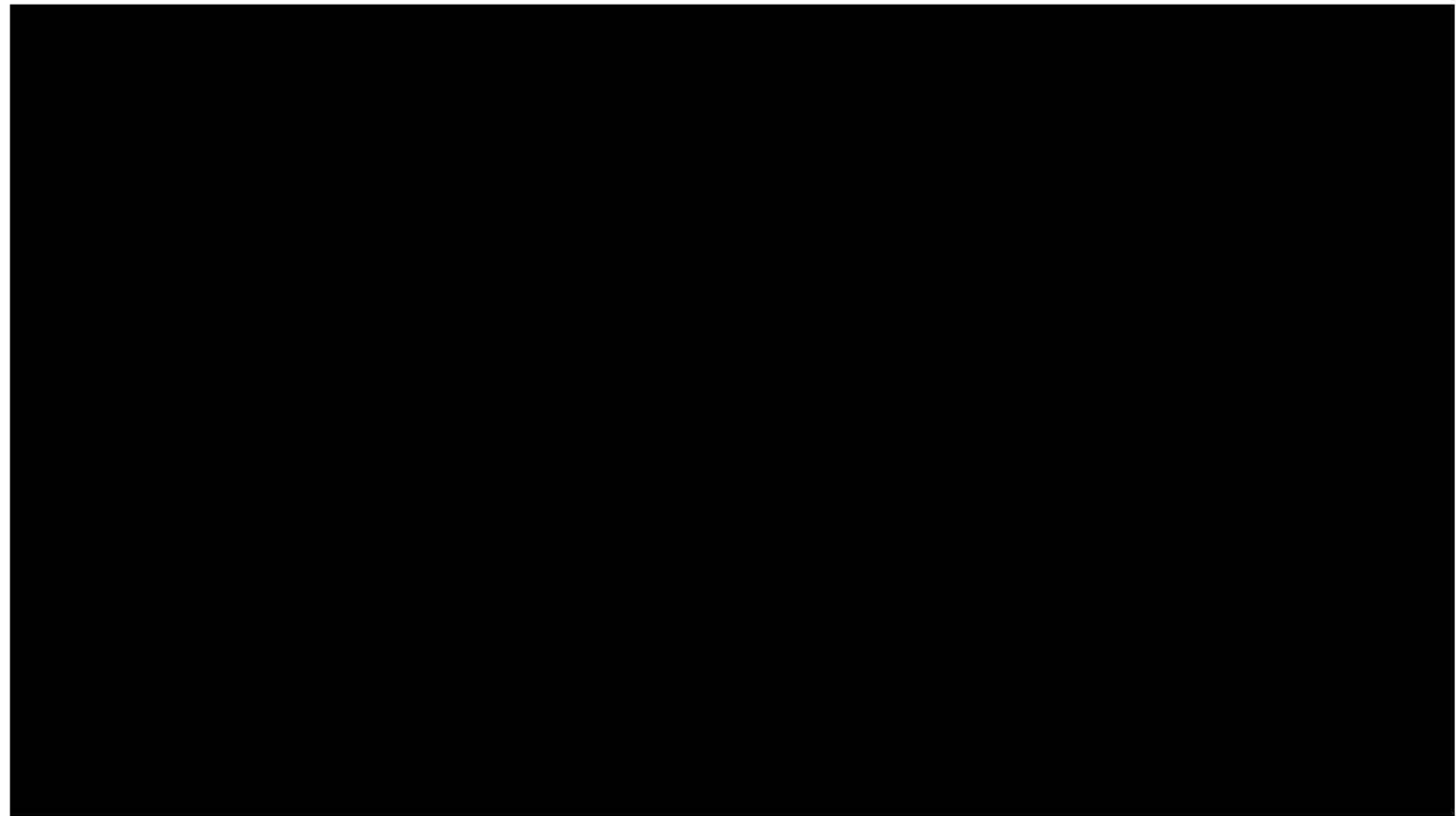
Tim Robinson

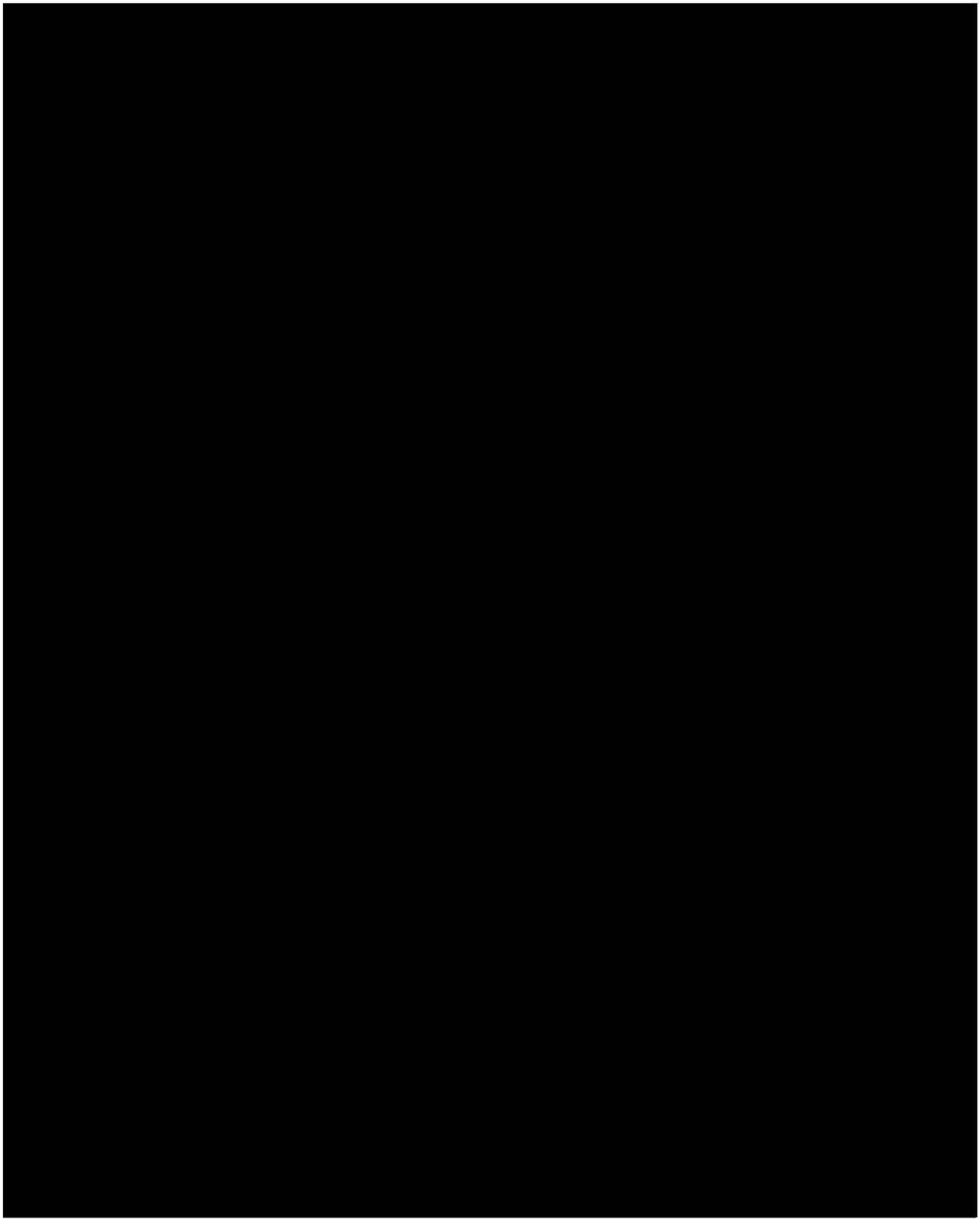
From: Tim Robinson
Sent: Tuesday, 23 June 2015 9:52 AM
To: sarah.heesom@optusnet.com.au



Tim Robinson

From: Tim Robinson
Sent: Monday, 29 June 2015 4:58 PM
To: 'Sarah Heesom'



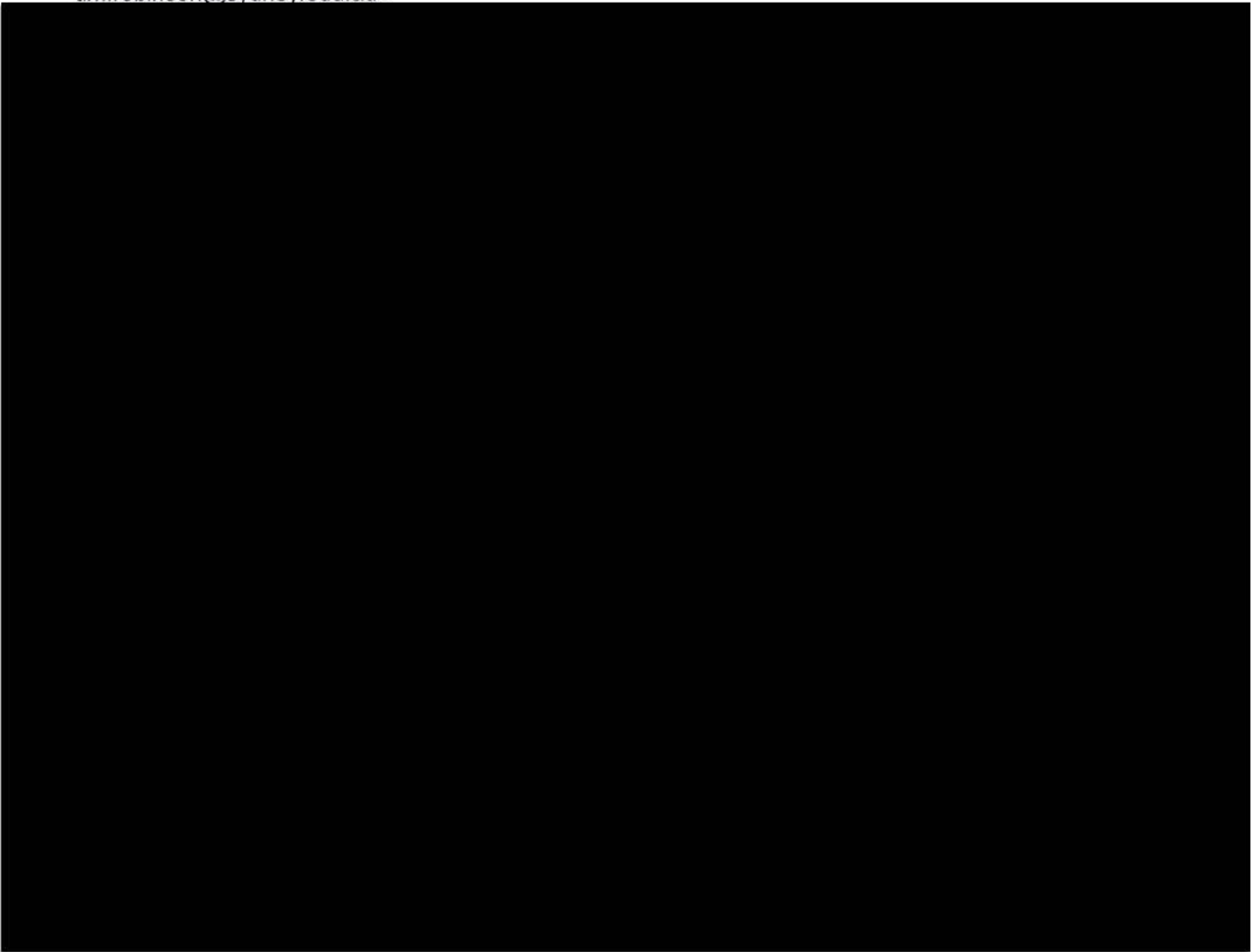




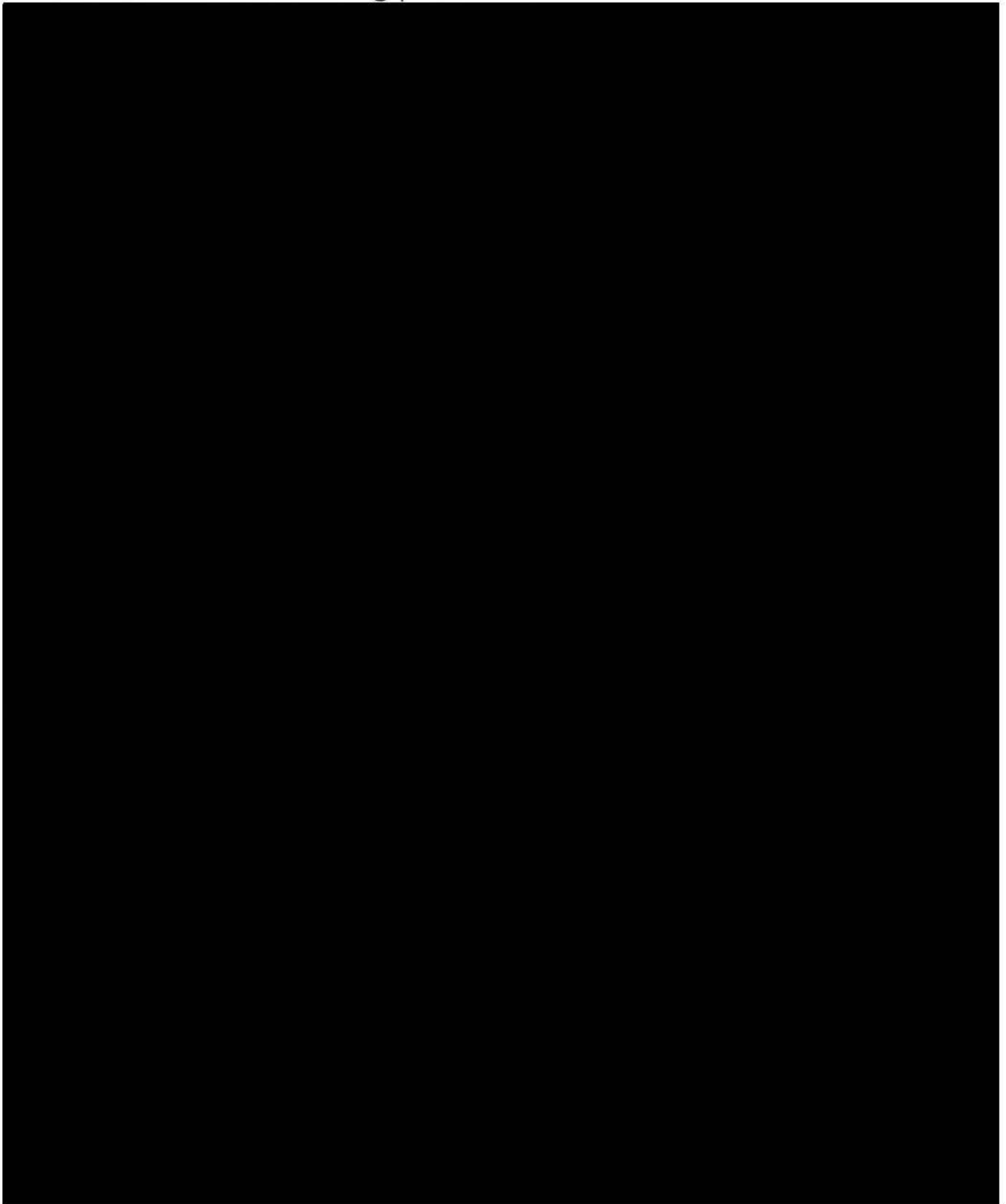
From: "Sarah Heesom" <sarah.heesom@optusnet.com.au>

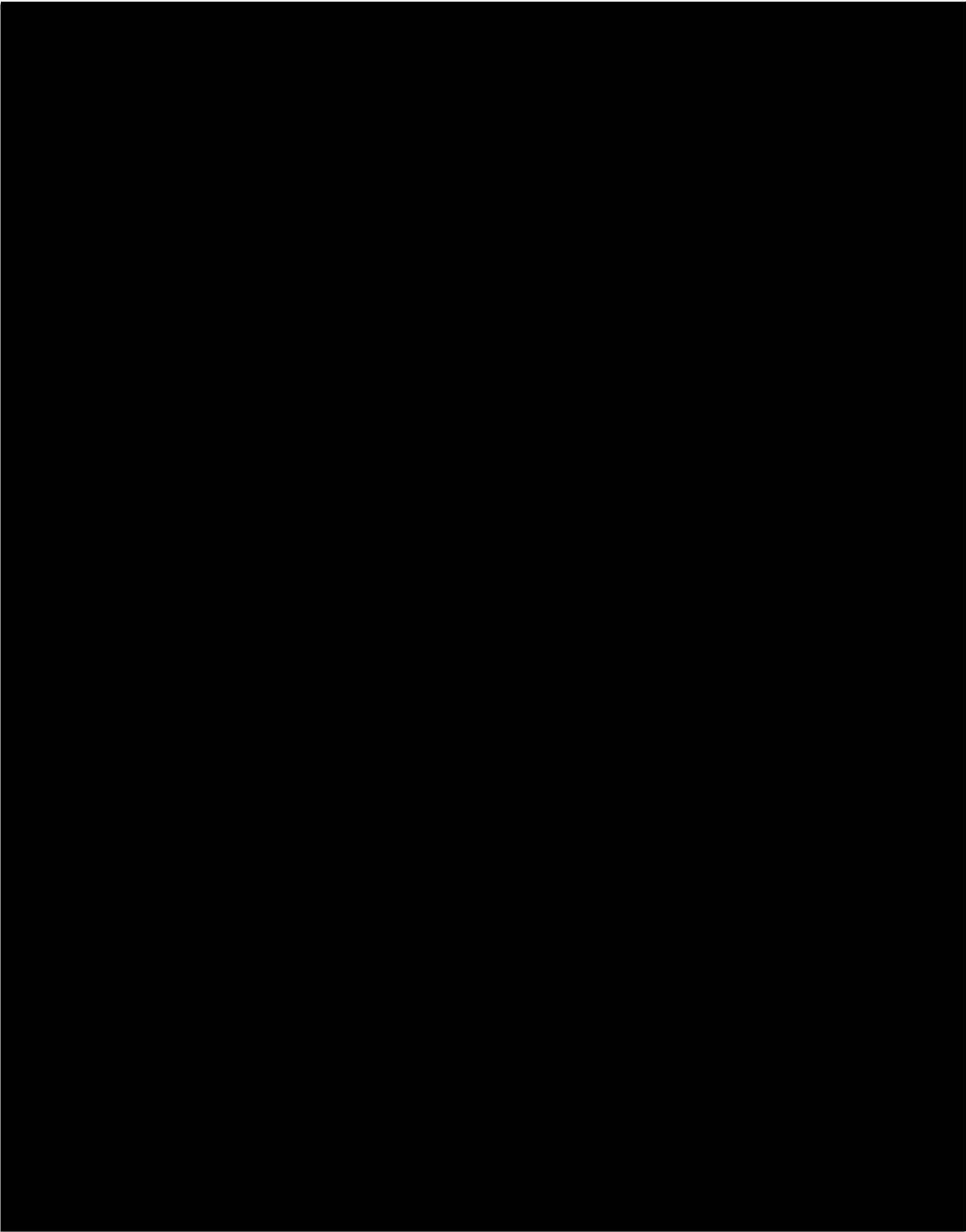
Sent: Wed, 10 Aug 2016 10:51:17 +1000

To: "Richard Fisher" <richard.fisher@sydney.edu.au>, "Dominic Stewart" <dominic.stewart@sydney.edu.au>, "Olivia Perks" <olivia.perks@sydney.edu.au>, "Tim Robinson" <tim.robinson@sydney.edu.au>



From: "Deborah Gibson" <deborah.gibson@sydney.edu.au>
Sent: Mon, 22 Aug 2016 14:52:09 +1000
To: "Sarah Heesom" <sarah.heesom@optusnet.com.au>







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Correspondence to or from Dean of Science and office

Tim Robinson

From: Christine Oliveira
Sent: Friday, 8 April 2016 4:04 PM
To: Rosanne Taylor
Cc: Joanne Moon; Jack Chen; Paul Sheehy
Subject: RE: Request for Access 2016/1495
Attachments: Pet Food Cos Sponsorship Summary.pdf; Pet food sponsorship.v2.xlsx

Hi Rosanne,

Please see attached, prepared by Jack.

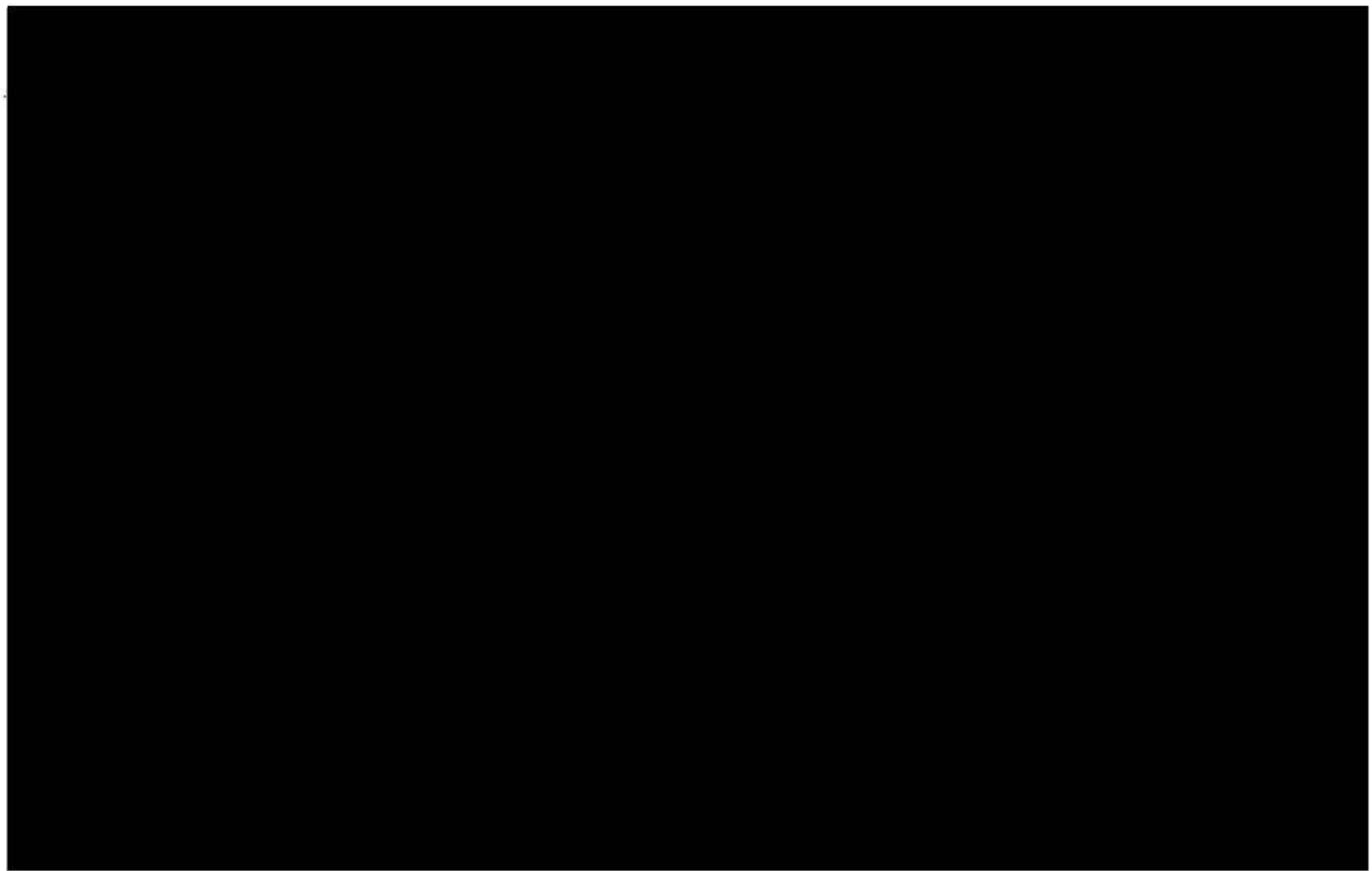
I think you will want to remit only the pdf to Debbie Gibson – this shows the income by type, but not by company name, which you wanted to keep confidential.

See the 2nd tab of the attached workbook for your info only, which has detail by company sponsor.

Also, NO sponsorship income has been taken-up to date for 2016, either in Faculty or CVE. It is my understanding that Faculty contracts with the pet food companies are still under negotiation (Paul Sheehy is lead).

Please let me know if you need any further info.

Regards,
Christine



CHRISTINE OLIVEIRA | Associate Director Finance
Faculty of Veterinary Science
Cluster Finance & Business Services (CFBS)
Operations Portfolio

THE UNIVERSITY OF SYDNEY
T +61 2 9351 6934

We aim to lead with innovative financial solutions and commercial insight, driven by excellence and best practice, to partner with the University community in achieving its fullest potential.

From: Rosanne Taylor
Sent: Monday, 4 April 2016 1:22 PM
To: Christine Oliveira; Joanne Moon
Subject: FW: Request for Access 2016/1495

Hi Christine and Joanne
Please may I have this data arranged as follows:

- a. 2015 revenue –full year
- b. 2016 revenue up to 31 March

Please separate out financial assistance as follows:

Scholarships
Research funding
Sponsorship

CVE
Faculty
List separately please

Best Regards,
Rosanne

Rosanne Taylor | Dean
Faculty of Veterinary Science



THE UNIVERSITY OF SYDNEY
Rm 204, JD Stewart Bld B01 | The University of Sydney | NSW | 2006
T +61 2 9351 6936 | F +61 2 9351 3056
E vetscience.dean@sydney.edu.au | W <http://sydney.edu.au>

CRICOS 00026A

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9th Global ranking for Veterinary Science in 2016 QS, 1st in Southern Hemisphere
<http://sydney.edu.au/news-opinion/news/2016/03/22/university-of-sydney-excels-in-latest-qs-rankings.html>

1st Veterinary School in Australia in Excellence in Research Rankings (5/5)

Acknowledging the traditional owners upon whose ancestral lands the University of Sydney Campuses stand.

From: Deborah Gibson
Sent: Monday, 4 April 2016 12:46 PM
To: Rosanne Taylor
Subject: Request for Access 2016/1495

Dear Professor Taylor

The University has received an application for access under Government Information (Public Access) Act (GIPA) for information on the relationship between the University and certain pet food companies, namely **Hills Pet Nutrition Inc, Nestle Purina Petcare Global Resources, Inc and Mars-Royal Canin Pet Food Company**. In particular the applicant is seeking the following:

“the quantum of financial assistance provided by these companies to the Veterinary Faculty and Centre for Veterinary Education, including in the form of sponsorships, scholarships, and research funding.”

I understand that scholarship information is already publically available on the Faculty’s website at <http://sydney.edu.au/vetscience/scholarships/>.

However, I would be grateful if you could advise me if there is any paid research in the faculty funded by those pet food manufacturers, or if there are any sponsorship arrangements with those companies. For completeness, it would helpful to know if there is any relevant information for any other pet food companies also.

We are required to collate relevant material, so if there are relevant documents, I would appreciate copies of those. At this point no decision has been made regarding what may, or may not, be released.

To assist me to meet the time constraints imposed by the legislation, I would be grateful if you could respond by **11 April 2016**.

Please do not hesitate to call me (or Tim Robinson, Manager ARMS) if you wish to discuss or have any questions.

Kind regards Debbie

Debbie Gibson
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
T +61 2 9351 7262
E deborah.gibson@sydney.edu.au | W <http://sydney.edu.au/arms>

Faculty of Veterinary Science
 Summary of 2015 Sponsorship Income from Pet Food Companies

2015 Actuals	Faculty excl. CVE				CVE				Total Faculty of Vet Science			
	Sponsorship	Research Funding	Scholarship	Total	Sponsorship	Research Funding	Scholarship	Total	Sponsorship	Research Funding	Scholarship	Total
Total	\$ [REDACTED]	\$ -	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ -	\$ -	\$ [REDACTED]	\$ [REDACTED]	\$ -	\$ [REDACTED]	\$ [REDACTED]

Faculty of Veterinary Science
 Summary of 2015 Sponsorship Income from Pet Food Companies

2015 Actuals	Faculty excl. CVE				CVE				Total Faculty of Vet Science			
	Sponsorship	Research Funding	Scholarship	Total	Sponsorship	Research Funding	Scholarship	Total	Sponsorship	Research Funding	Scholarship	Total
Hill's Pet Nutrition	\$ █████	\$ -	\$ █████	\$ █████	\$ █████	\$ -	\$ -	\$ █████	\$ █████	\$ -	\$ █████	\$ █████
Royal Canin	\$ █████	\$ -	\$ █████	\$ █████	\$ █████	\$ -	\$ -	\$ █████	\$ █████	\$ -	\$ █████	\$ █████
Nestle Purina	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ █████	\$ -	\$ █████	\$ █████	\$ █████	\$ -	\$ -	\$ █████	\$ █████	\$ -	\$ █████	\$ █████

Tim Robinson

From: Rosanne Taylor
Sent: Monday, 4 April 2016 2:17 PM
To: David Raubenheimer
Subject: Re: Request for Access 2016/1495

Tom

All the best,

Rosanne Taylor

On 4 Apr 2016, at 1:59 PM, David Raubenheimer <david.raubenheimer@sydney.edu.au> wrote:

Hi Rosanne

Is this the same info that you collated for us in an email last week? If so, it's pretty innocuous, if anything vindicating the faculty.

Do you think this is ABC, or more of Lonsdale?

Cheers
David

PROFESSOR DAVID RAUBENHEIMER

Leonard P Ullman Chair in Nutritional Ecology and Nutrition Theme Leader
Charles Perkins Centre | Faculty of Veterinary Science | School of Biological Sciences

Level 4 East | D17 – Education and Research Hub, The Charles Perkins Centre | The University of Sydney | NSW | 2006

T +61 2 9351 3242 | F +61 2 9351 3056

E david.raubenheimer@sydney.edu.au

W <http://sydney.edu.au/vetscience>

W <http://sydney.edu.au/perkins>

From: Rosanne Taylor
Sent: Monday, April 04, 2016 1:46 PM
To: Verity Leatherdale; Keith Merchant; Paul Sheehy; David Raubenheimer
Subject: Fwd: Request for Access 2016/1495

FYI

All the best,

Rosanne Taylor

Begin forwarded message:

From: Deborah Gibson <deborah.gibson@sydney.edu.au>
Date: 4 April 2016 at 12:46:10 PM AEST

To: Rosanne Taylor <rosanne.taylor@sydney.edu.au>

Subject: Request for Access 2016/1495

Dear Professor Taylor

The University has received an application for access under Government Information (Public Access) Act (GIPA) for information on the relationship between the University and certain pet food companies, namely **Hills Pet Nutrition Inc, Nestle Purina Petcare Global Resources, Inc and Mars-Royal Canin Pet Food Company**. In particular the applicant is seeking the following:

“the quantum of financial assistance provided by these companies to the Veterinary Faculty and Centre for Veterinary Education, including in the form of sponsorships, scholarships, and research funding.”

I understand that scholarship information is already publically available on the Faculty’s website at <http://sydney.edu.au/vetscience/scholarships/>.

However, I would be grateful if you could advise me if there is any paid research in the faculty funded by those pet food manufacturers, or if there are any sponsorship arrangements with those companies. For completeness, it would helpful to know if there is any relevant information for any other pet food companies also.

We are required to collate relevant material, so if there are relevant documents, I would appreciate copies of those. At this point no decision has been made regarding what may, or may not, be released.

To assist me to meet the time constraints imposed by the legislation, I would be grateful if you could respond by **11 April 2016**.

Please do not hesitate to call me (or Tim Robinson, Manager ARMS) if you wish to discuss or have any questions.

Kind regards Debbie

Debbie Gibson

Archives and Records Management Services

THE UNIVERSITY OF SYDNEY

Archives A14 | The University of Sydney | NSW | 2006

T +61 2 9351 7262

E deborah.gibson@sydney.edu.au | W <http://sydney.edu.au/arms>

Tim Robinson

From: Christine Oliveira
Sent: Monday, 4 April 2016 1:38 PM
To: Rosanne Taylor
Cc: Joanne Moon; Jack Chen
Subject: RE: Request for Access 2016/1495

Yes, will aim to have to you by Fri (noting deadline of 11/4).

Jo – will arrange time to meet with you + Jack. We should discuss approach before beginning. Thanks.

CHRISTINE OLIVEIRA | Associate Director Finance
Faculty of Veterinary Science
Cluster Finance & Business Services (CFBS)
Operations Portfolio

THE UNIVERSITY OF SYDNEY
T +61 2 9351 6934

We aim to lead with innovative financial solutions and commercial insight, driven by excellence and best practice, to partner with the University community in achieving its fullest potential.

From: Rosanne Taylor
Sent: Monday, 4 April 2016 1:22 PM
To: Christine Oliveira; Joanne Moon
Subject: FW: Request for Access 2016/1495

Hi Christine and Joanne
Please may I have this data arranged as follows:

- a. 2015 revenue –full year
- b. 2016 revenue up to 31 March

Please separate out financial assistance as follows:

Scholarships
Research funding
Sponsorship

CVE
Faculty
List separately please

Best Regards,
Rosanne

Rosanne Taylor | Dean
Faculty of Veterinary Science



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9th Global ranking for Veterinary Science in 2016 QS, 1st in Southern Hemisphere
<http://sydney.edu.au/news-opinion/news/2016/03/22/university-of-sydney-excels-in-latest-qs-rankings.html>
1st Veterinary School in Australia in Excellence in Research Rankings (5/5)
Acknowledging the traditional owners upon whose ancestral lands the University of Sydney Campuses stand.

From: Deborah Gibson
Sent: Monday, 4 April 2016 12:46 PM
To: Rosanne Taylor
Subject: Request for Access 2016/1495

Dear Professor Taylor

The University has received an application for access under Government Information (Public Access) Act (GIPA) for information on the relationship between the University and certain pet food companies, namely **Hills Pet Nutrition Inc, Nestle Purina Petcare Global Resources, Inc and Mars-Royal Canin Pet Food Company**. In particular the applicant is seeking the following:

“the quantum of financial assistance provided by these companies to the Veterinary Faculty and Centre for Veterinary Education, including in the form of sponsorships, scholarships, and research funding.”

I understand that scholarship information is already publically available on the Faculty’s website at <http://sydney.edu.au/vetscience/scholarships/>.

However, I would be grateful if you could advise me if there is any paid research in the faculty funded by those pet food manufacturers, or if there are any sponsorship arrangements with those companies. For completeness, it would helpful to know if there is any relevant information for any other pet food companies also.

We are required to collate relevant material, so if there are relevant documents, I would appreciate copies of those. At this point no decision has been made regarding what may, or may not, be released.

To assist me to meet the time constraints imposed by the legislation, I would be grateful if you could respond by **11 April 2016**.

Please do not hesitate to call me (or Tim Robinson, Manager ARMS) if you wish to discuss or have any questions.

Kind regards Debbie

Debbie Gibson
Archives and Records Management Services
THE UNIVERSITY OF SYDNEY
Archives A14 | The University of Sydney | NSW | 2006
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E deborah.gibson@sydney.edu.au | W <http://sydney.edu.au/arms>

Tim Robinson

From: Rosanne Taylor
Sent: Monday, 4 April 2016 1:56 PM
To: Verity Leatherdale
Subject: Re: Request for Access 2016/1495

I think it's Tom

All the best,

Rosanne Taylor

On 4 Apr 2016, at 1:55 PM, Verity Leatherdale <verity.leatherdale@sydney.edu.au> wrote:

Thanks Rosanne. No mention of the applicant which they usually tell us. I'm assuming it is either the ABC or Tom Lonsdale but do you want me to ask?

Verity

VERITY LEATHERDALE | Manager, Faculty Media and PR
T +61 2 9351 4312 M +61 403 067 342

THE UNIVERSITY OF SYDNEY
Level 2, G12 Services Building | NSW | 2006

E verity.leatherdale@sydney.edu.au | W <http://sydney.edu.au>

From: Rosanne Taylor
Sent: Monday, 4 April 2016 1:46 PM
To: Verity Leatherdale; Keith Merchant; Paul Sheehy; David Raubenheimer
Subject: Fwd: Request for Access 2016/1495

FYI

All the best,

Rosanne Taylor

Begin forwarded message:

From: Deborah Gibson <deborah.gibson@sydney.edu.au>
Date: 4 April 2016 at 12:46:10 PM AEST
To: Rosanne Taylor <rosanne.taylor@sydney.edu.au>
Subject: Request for Access 2016/1495

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Tim Robinson

From: Rosanne Taylor
Sent: Thursday, 12 November 2015 11:03 AM
To: VetScience Dean
Subject: Re: Request for access 2015/6200

Yes. Resend

All the best,

Rosanne Taylor

On 12 Nov 2015, at 10:31 am, VetScience Dean <vetscience.dean@sydney.edu.au> wrote:

Rosanne – He apparently has misplaced our letter and has requested a another copy. Yes/No K

From: Rosanne Taylor
Sent: Thursday, November 12, 2015 10:17 AM
To: VetScience Dean
Subject: Re: Request for access 2015/6200

No problem at all with that letter going out on shy website. Our position on this hasn't changed.

All the best,

Rosanne Taylor

On 12 Nov 2015, at 10:11 am, VetScience Dean <vetscience.dean@sydney.edu.au> wrote:

Yes/No? K

From: Deborah Gibson
Sent: Thursday, November 12, 2015 9:39 AM
To: VetScience Dean
Cc: Tim Robinson
Subject: FW: Request for access 2015/6200

Dear Kaye

As discussed, Dr Tom Lonsdale applied for access to documents under the Government Information (Public Access) Act. The application has been finalized but in dealing with the application we identified a letter from the Dean to Dr Lonsdale (I understand the letter was posted on the Fellows Only website presumably in 2010). In keeping with our practice we did not provide Dr Lonsdale with a further copy of the letter as he should already have had a copy.

He has contacted us because he can't find a copy of the letter (see below). As his application has been completed, would the Dean be happy to send Dr Lonsdale another copy of the letter so that we do not have to process his request for a copy

under the GIPA legislation as this would require another formal decision. Attached is a copy of the document I received from the Executive Officer to Senate.

Please call me if you have any questions.

Regards Debbie

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E deborah.gibson@sydney.edu.au | W <http://sydney.edu.au/arms>

From: Tom Lonsdale [<mailto:tom@rawmeatybones.com>]
Sent: Monday, 9 November 2015 11:52 AM
To: Deborah Gibson
Subject: Re: Request for access 2015/6200

Dear Ms Gibson,

Thank you for the decision documents.

In respect to Notice of Decision 3.Searches for Information, you make mention 'Dean's response to your letter dated 27 July 2010.'

I have scoured my records but unfortunately cannot locate a copy of the letter.

I should be pleased to receive a duplicate copy whether by email or hard copy.

Thanks for your help.

Best wishes,

Tom Lonsdale

At 04:13 PM 03-11-15, you wrote:

Dear Dr Lonsdale

Attached please find the decision and documents in response to your application and a factsheet regarding reviews under the GIPA Act.

Regards

Debbie Gibson
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<Dean response to Lonsdale.pdf>